

CITY OF LOS ANGELES
CALIFORNIA

Executive Committee

ANTHONY MANZANO
PRESIDENT

JACKIE CARRILLO
VICE-PRESIDENT

MICHELLE CORZANTES
TREASURER

CYNTHIA SANDOVAL
CORRESPONDING SECRETARY

STEPHANIE ESCOBAR
RECORDING SECRETARY



**LA-32 HISTORIC
NEIGHBORHOODS**

EL SERENO

EMERY PARK

HILLSIDE VILLAGE

ROSE HILLS

SIERRA PARK

UNIVERSITY HILLS

Special Meeting of the General Board

Date: Monday, November 6, 2017

Time: 6:00 pm -7:15 pm

Location: El Sereno Senior Citizen Center

Address: 4818 Klamath Place, LA, CA 90032

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The agenda for the Board meetings are posted for public review at the El Sereno Library, 5226 Huntington Drive So., LA, CA 90032 (electronically at www.la32nc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting la32nc.org

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

AGENDA

1. Welcome and acknowledgements.
2. Pledge of Allegiance
3. Roll Call / Call to Order
 - a. Aaron Ostom, At Large/Community Interest Director
 - b. Anthony Manzano, President, At Large Director
 - c. Jackie Carrillo, At Large Director
 - d. Kathy Leal, West Region Director
 - e. Perla Flores, West Region Director
 - f. Anita M. Besharat, West Region Director
 - g. Michelle Corzantes, Treasurer, East Region Director
 - h. Karina Cruz, East Region Director
 - i. Jose Luna, East Region Director
 - j. Marissa Solis, North Region Director
 - k. Sani Abdul-Jabbar, North Region Director
 - l. Marcia Guzman, North Region Director
 - m. Cynthia Sandoval, Corresponding Secretary, South Region Director
 - n. Hugo Pacheco, South Region Director
 - o. Stephanie Escobar, South Region Director
4. General Public Comment – limited to 3 minutes per speaker
Per the LA-32 NC bylaws **ARTICLE VIII MEETINGS**: Section One B: Public comments shall be received in writing to the President. Total public comments shall be limited to thirty (30) minutes and the President may limit speakers to no less than one (1) minute of speaking time.
5. Presidents Report
 - i. Appoint Committee Members and/or Chairs of Standing Committees:
By-Laws Committee, Land-Use Committee, Business & Economic Committee, Membership & Outreach Committee
6. Board Member Comments and Announcements (No action will be taken)
 - a. Department reports and updates-DONE, BOE
 - b. Public Safety-LAPD, LAFD, and CERT reports
 - c. Government Reports (Representatives have standing place on agenda, but may not always be available to attend)
 - i. U.S. Senators
 - ii. U.S. Congressional Representative for 34th District of California
 - iii. California Governor
 - iv. California State Senator for 22nd and 24th District
 - v. California State Assembly member for 51st District
 - vi. Los Angeles County Supervisor for 1st District
 - vii. Los Angeles Mayor
 - viii. Los Angeles City Councilmember for 14th District
 - ix. Los Angeles, City Attorney
 - x. Budget Advocates

7. Discussion and possible action to approve the minutes from General Board Meeting of July 5, 2017, and October 4, 2017
8. Treasurer's Report regarding LA-32 NC finances. Discussion and Possible Action for approval of the LA-32 NC Monthly Expenditure Report for September 2017. (See Attachment C-C1)

Old Business

9. Reconsideration Discussion and possible action that LA32NC accept the reconsideration from Jackie for the Breakfast with Santa Claus on Saturday, December 9, 2017.
10. Discussion and possible action that LA-32 NC re-allocate \$2,000 from the Election category to the Outreach category, under Arts & Culture. (Recommendation from Executive Committee) See Attachment D-D1
11. Discussion and possible action that LA32NC co-sponsor with Par & Rec for the Breakfast with Santa Clause on Saturday, December 9, 2017, Time: 9:30 a.m. -11:00 a.m. at El Sereno Senior Center fund up to \$1,200 for breakfast (Included pre-cooked 200 eggs, 200 pancakes, 100 sausages, 100 bacon),(plates, cups, utensils, juice drinks) and toys for the children.(funds to be taken from Arts & Cultural Committee)
12. Discussion and possible action for a motion, that because of privacy and security concerns, the LA-32 NC Treasurer, immediately upon passage of this motion, provides and explanation to the General Board and Stakeholders about the ownership, administration and management of the LA-32 NC Website (la32nc.org). The explanation shall include what measures have been taken to ensure that the public privacy issues such as how the public's information is gathered, utilized and what recourse does the public have if their privacy has been violated".(Recommendation from Public Safety Committee)
13. Motion to adjourn:

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take action. If the motion to reconsider and action is to be scheduled at the next regular meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) a Motion for Reconsideration on the described matter and (2) a Proposed Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the committee's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to

2 minutes per speaker and for a maximum of 20 minutes, unless waived by the presiding officer of the board. In compliance with Government Code section 54957.5., non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032 during the monthly General Board Meeting held the First Wednesday of each month. In addition, if you would like a copy of any record related to an item on the agenda, please contact Corresponding Secretary Cynthia Sandoval at csandoval@la32nc.org or email the entire board at board@la32nc.org Agenda is posted for public review at El Sereno Library 5226 Huntington Drive So. , LA, CA 90032. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or NCsupport@lacity.org

LA32 Neighborhood Council
Budget for Fiscal Year 2017-2018

APPROVED On September 6, 2017

ATTACHMENT C

Funds

Total Annual Allocation \$ 42,000.00

Code Category	committed	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Balance
100 Operations							
FAC Facilities Related and Space Rental	\$ 1,000.00	\$ (202.95)	\$ (183.00)	\$ (210.45)	\$ (183.00)		\$ 220.60
MIS Miscellaneous Expense	\$ 2,000.00			\$ (400.26)			\$ 1,599.74
OFF Office Equipment and Supplies	\$ 2,000.00		\$ (1,000.28)				\$ 999.72
GEN General Funds	\$ -						\$ -
Sub Total	\$ 5,000.00						
200 Outreach							
EVE Arts & Cultural Committee	\$ 1,500.00	\$ (357.75)		\$ (239.26)	\$ (902.99)		\$ -
Membership & Outreach Committee	\$ 3,000.00	\$ (249.66)	\$ (150.00)	\$ (400.00)	\$ (1,100.01)		\$ 1,100.33
Sport & Rec. Committee	\$ 2,500.00			\$ (653.92)	\$ (140.89)		\$ 1,705.19
Beautification Committee	\$ 2,000.00			\$ (196.00)			\$ 1,804.00
Public Safety Committee	\$ 1,500.00	\$ (687.12)	\$ (50.75)				\$ 762.13
Education Committee	\$ 1,500.00						\$ 1,500.00
Executive Committee	\$ 1,000.00						\$ 1,000.00
Bylaws Committee	\$ -						
Business & Economics Committee	\$ 1,500.00						\$ 1,500.00
ad hoc voter engagement	\$ 1,500.00			\$ (505.05)			\$ 994.95
Land Use Committee	\$ 1,500.00						\$ 1,500.00
Environmental Green Committee	\$ 3,500.00			\$ (3,000.00)			\$ 500.00
WEB Website Host A.Devandry	\$ 1,500.00				\$ (520.00)		\$ 980.00
Sub Total	\$ 22,500.00						
300 Community Improvement							
CIP Community Improvement Project	\$ 3,000.00						\$ 3,000.00
Sub Total	\$ 3,000.00						
400 Neighborhood Purpose Grants							
GRT Neighborhood Purpose Grant	\$ 3,500.00	\$ (1,500.00)		\$ (924.88)			\$ 1,075.12
Sub Total	\$ 3,500.00						
500 Elections							
ELE Election Outreach Expense	\$ 8,000.00						\$ 8,000.00
Sub Total	\$ 8,000.00						
Grand Total	\$ 42,000.00	\$ (357.75)	\$ (2,639.73)	\$ (1,384.03)	\$ (6,529.82)	\$ (2,846.89)	\$ 28,241.78

LA32 Neighborhood Council
Budget for Fiscal Year 2017-2018

APPROVED On

ATTACHMENT C1

Funds

Total Annual Allocation \$ 42,000.00

Code Category	committed	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Balance
100 Operations							
FAC Facilities Related and Space Rental	\$ 1,000.00	\$ (202.95)	\$ (183.00)	\$ (210.45)	\$ (183.00)		\$ 220.60
MIS Miscellaneous Expense	\$ 2,000.00			\$ (400.26)			\$ 1,599.74
OFF Office Equipment and Supplies	\$ 2,000.00		\$ (1,000.28)				\$ 999.72
GEN General Funds	\$ -						\$ -
Sub Total	\$ 5,000.00						
200 Outreach							
EVE Arts & Cultural Committee	\$ 1,500.00	\$ (357.75)		\$ (239.26)	\$ (902.99)		\$ -
Membership & Outreach Committee	\$ 3,000.00	\$ (249.66)	\$ (150.00)	\$ (400.00)	\$ (1,100.01)		\$ 1,100.33
Sport & Rec. Committee	\$ 2,500.00			\$ (653.92)	\$ (140.89)		\$ 1,705.19
Beautification Committee	\$ 2,000.00			\$ (196.00)			\$ 1,804.00
Public Safety Committee	\$ 1,500.00	\$ (687.12)	\$ (50.75)				\$ 762.13
Education Committee	\$ 1,500.00						\$ 1,500.00
Executive Committee	\$ 1,000.00						\$ 1,000.00
Bylaws Committee	\$ -						
Business & Economics Committee	\$ 1,500.00						\$ 1,500.00
ad hoc voter engagement	\$ 1,500.00			\$ (505.05)			\$ 994.95
Land Use Committee	\$ 1,500.00						\$ 1,500.00
Environmental Green Committee	\$ 3,500.00			\$ (3,000.00)			\$ 500.00
WEB Website Host A.Devandry	\$ 1,500.00				\$ (520.00)		\$ 980.00
Sub Total	\$ 22,500.00						
300 Community Improvement							
CIP Community Improvement Project	\$ 3,000.00						\$ 3,000.00
Sub Total	\$ 3,000.00						
400 Neighborhood Purpose Grants							
GRT Neighborhood Purpose Grant	\$ 3,500.00	\$ (1,500.00)		\$ (924.88)			\$ 1,075.12
Sub Total	\$ 3,500.00						
500 Elections							
ELE Election Outreach Expense	\$ 8,000.00						\$ 8,000.00
Sub Total	\$ 8,000.00						
Grand Total	\$ 42,000.00	\$ (357.75)	\$ (2,639.73)	\$ (1,384.03)	\$ (6,529.82)	\$ (2,846.89)	\$ 28,241.78

DRAFT

Attachment D

Monthly Expenditure Report



Reporting Month: September 2017 Budget Fiscal Year: 2017-2018

NC Name: LA-32 Neighborhood Council

Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37963.99	\$6529.82	\$31434.17	\$0.00	\$0.00	\$31434.17

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35500.00	\$610.71	\$27359.05	\$0.00	\$27359.05
Outreach		\$4994.23		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$3000.00	\$0.00	\$3000.00	\$0.00	\$3000.00
Neighborhood Purpose Grants	\$3500.00	\$924.88	\$1075.12	\$0.00	\$1075.12
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$4036.01	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	DOLLAR TREE	09/12/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$28.41
2	SMARTNFINAL32110203214	09/13/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$166.37
3	INT IN JEREMYESPINOZA	09/13/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$400.00
4	CHARLIE'S TRIO	09/12/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$310.27
5	TONYS SUBS AND SALADS	09/12/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$196.00
6	PUBLIC STORAGE 00203	09/13/2017	(Credit card transaction)	General Operations Expenditure	Office	\$210.45
7	DOLLAR TREE	09/15/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$239.26
8	SMARTNFINAL32110203214	09/19/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$218.22

Attachment D-1

9	SMARTNFINAL51111205119	09/22/2017	(Credit card transaction)	General Operations Expenditure	Office	\$204.06
10	BIG SAVER FOODS #2	09/22/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$46.11
11	LOS REYES NATURAL FRUIT	09/22/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$42.00
12	TONYS SUBS AND SALADS	09/27/2017	(Credit card transaction)	General Operations Expenditure	Office	\$196.20
13	SMARTNFINAL32110203214	09/29/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$140.89
14	SMARTNFINAL51111205119	09/29/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$206.70
15	Woodrow Wilson High School	09/13/2017	Motion that LA32NC approve the NPG for Woodrow Wil...	Neighborhood Purpose Grants		\$924.88
16	City of Los Angeles	09/13/2017	motion that LA32nc fund up to \$3,000 for couc...	General Operations Expenditure	Outreach	\$3000.00
Subtotal:						\$6529.82

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00