



# LA-32 Neighborhood Council



### Executive Committee

Anthony Manzano  
President

Miguel Vargas  
Vice President

Michelle Corzantes  
Treasurer

Cynthia Sandoval  
Corresponding Sec

VACANT  
Recording Sec.

# Checkout Form

DATE Aug. 2017

**FILE COPY**

LOCKER     PUBLIC STORAGE (All electronics shall be stored in LA32NC Locker)

Fill-out form completely. Only board directors are allowed to check-out any items. When the camcorder and/or camera are checked-out, the pictures and/or footage in the camera and/or camcorder are the sole property of LA-32NC. Footage and/or pictures must be submitted when returning camera and/or camcorder. Non-working items that belong to LA-32NC should be submitted for salvage to the City of Los Angeles. Broken and/or damaged items must be identified and board approved.

First name Anthony Last Name MANZANO

Title President E-mail AManzano@LA32NC.org Phone \_\_\_\_\_

Name of Committee Public Safety

Inventory item(s) (4) Speakers (1) mixer, (1) grn canopy, (1) table

Purpose for item(s) Microphones, orange extn cords, cable cords

Name of Event National Night Out 2017

Date of Event Aug 2, 2017 Time of Event 6pm - 8pm

Date of Check-out \_\_\_\_\_ Initials \_\_\_\_\_ \*Board Director checking-out item(s)

Return Date \_\_\_\_\_ Initials \_\_\_\_\_ \*Board Director returning item(s)

Must return Item(s) in the same condition as they were at check-out

Condition during check out:     Working     Broken     Damaged     Age

Comments: \_\_\_\_\_

Board Director Signature \_\_\_\_\_ Date: \_\_\_\_\_

Condition of return item :     Working     Broken     Damaged     Age

Comments : For the record items went missing after this event.

Board Director Signature \_\_\_\_\_ Date \_\_\_\_\_

**NO record when these items were check out or returned**  
**these items were at the event but NO record when the com checked them out or return**

**Items Checked-Out | Are Not for Personal Use**