



# LA-32 Neighborhood Council



### Executive Committee

Jen Markewych  
President

Miguel Vargas  
Vice President

Michelle Corzantes  
Treasurer

Cynthia Sandoval  
Corresponding  
Secretary

VACANT  
Recording

# Checkout Form

## FILE COPY

DATE Dec 2, 2016

LOCKER  PUBLIC STORAGE (All electronics shall be stored in LA32NC Locker)

Fill out form completely, only board directors are allowed to check out any items. When the camcorder and or camera are checked out, the pictures & footage in the camera & camcorder are the sole property of LA32NC. Footage & or pictures must be submitted when returning camera & camcorder. Non working items that belong to LA32NC should be submitted for Salvage to the City of LA. Broken or damage items must first be board approval.

First name Jackie Last Name Carrillo

Title Chair / At Lrg Dir E:mail Jcarrillo@LA32NC.org Contact phn \_\_\_\_\_

Name of Committee ENVIRN, Green Comm.

Inventory item(s) (1) table (2) Directors chairs w/ Logo, (1) grn canopy  
Purpose for items (1) table cloth w/ Logo

Name of Event A-dopt - A -Tree

Date of Event Dec 3, 2016 Time of Event 9AM - 1pm

Date of Check-out Dec 2, 2016 Initials \_\_\_\_\_ (of board director checking out items)

Return Date Dec 5, 2016 Initials \_\_\_\_\_ (of board director returning items)

Must return Item(s) in the same condition as they were at check-out

Condition during check out:  Working  Broken  Damage

Comments : \_\_\_\_\_

Board Director Signature \_\_\_\_\_ Date: \_\_\_\_\_

Condition of return item :  Working  Broken  Damage

Comments : \_\_\_\_\_

Board Director Signature \_\_\_\_\_ Date \_\_\_\_\_

**Items checked-out are not for personel use**