

Department of Neighborhood Empowerment

Board Vote Form

NC NAME: LA-32



Budget Fiscal Year: 2016-2017

Meeting Date: Feb. 1, 2017

Agenda Item: 8-i
 motion P. Flores
 and S. Carrillo

USE THIS FORM FOR THE FOLLOWING FUNDING ITEMS:

- APPROVAL OF MONTHLY EXPENDITURE REPORT
- BUDGET PACKAGE APPROVAL / AMENDMENT
- APPOINTMENT OF FUNDING OFFICER / CARDHOLDER
- OTHER: NON-FUNDING ACTION ITEM

Description: That LA32NC Approve the MER for Jan. 2017

Vote Count

Motion Passes

*Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
1. Maribel Munoz	At Lrg Community Interest Dir.						
2. Jackie Carrillo	At Large Director	/					
3. Kathy Leal	West Region Director					✓	
4. Perla Flores	West Region Director	/					
5. Miguel Vargas	West Region Director	/					
6. Michelle Corzantes	East Region Director/Treasurer	/					
7. Karina Cruz	East Region Director	/					
8. Jose Luna	East Region Director	/					
9. Tom Williams	North Region Director	/					
10. Sani Abdul-Jabbar	North Region Director						
11. Marcia Guzman	North Region Director					✓	
12. Cynthia Sandoval	South Region Director/Secretary	/					
13. Roland Lopez	South Region Director					✓	
14. Hugo Pacheco	South Region Director	/					
15. Anthony Manzano	At Large Director/President			/			
NC Quorum: 8		Totals:		9	0	1	0

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Treasurer's Signature: Michelle Corzantes	Signer's Signature: Miguel Vargas
Print/Type name: Michelle Corzantes	Print/Type name: Miguel Vargas
Date: Feb. 1, 2017	Date: 2/1/17

NC Additional Comments

Department of Neighborhood Empowerment

Reporting Month: JANUARY

NC Name: LA-32

MONTHLY EXPENDITURE REPORT

Submitted: 1/31/2017 19:13:19



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)
EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

A	VENDOR	INVOICE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	Public Storage	79836		Jan. 3 Public Storage for LA32 items stored/mnthly	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$164.00
2	Aaron DeVandry	LA32NC36		Jan11 monthly pymt for Dec. 2016 Web Hosting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$175.00
3	Robert Castro	11151972		Jan 13 Hospitality for General Board Monthly meeting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$100.00
4	4imprint	13192853		Jan 17 Branding items, lanyards, bkmrks, buttons	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,475.39
5	Smart & Final	115205	LA32NC15848	Jan 19 snacks for Youth Opportunity Fair Edu Comm	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$228.17
6	AppleOne	14312901		Jan 19 clerical for Sept. 2016 & Oct 2016 minutes	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$323.40
7	Pavillions	9854	LA32NC15848	Jan 23 snacks for Youth Opportunity Fair Edu Comm	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$53.83
8	S. Abdul-Jabbar			Jan 23 snacks for Buss/Ecco mtg on Nov. 17, 2016	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$48.18
9	4imprint	13246951		Jan 30 branding items, T-shirts, tote bags	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,710.34
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
#						<input type="checkbox"/>	<input type="checkbox"/>	
B. CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)								\$14,533.07
C. OUTSTANDING COMMITMENTS (OBLIGATIONS)								
1						<input type="checkbox"/>	<input type="checkbox"/>	
2						<input type="checkbox"/>	<input type="checkbox"/>	
3						<input type="checkbox"/>	<input type="checkbox"/>	
4						<input type="checkbox"/>	<input type="checkbox"/>	
5						<input type="checkbox"/>	<input type="checkbox"/>	
6						<input type="checkbox"/>	<input type="checkbox"/>	
7						<input type="checkbox"/>	<input type="checkbox"/>	
8						<input type="checkbox"/>	<input type="checkbox"/>	
9						<input type="checkbox"/>	<input type="checkbox"/>	
10						<input type="checkbox"/>	<input type="checkbox"/>	

D. Total Expenditures & Commitments								\$18,811.38
E. Total Adjustments (such as use taxes assessed, prior fiscal years items, etc) (Use '+' for credits, '-' for deductions)								\$0.00
F. Approved Budget 2016-2017								\$37,000.00
G. Balance of Budget 2016-2017								\$18,188.62

Revision Date 10/14/16

Reporting Month: **JANUARY**
 NC Name: **LA-32**

Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$912.07	\$9,250.00	\$10,162.07	\$4,278.31	\$5,883.76

Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$12,400.00	\$487.40	\$0.00	\$4,041.10	\$7,871.50
200	Outreach	\$19,600.00	\$3,790.91	\$0.00	\$5,491.97	\$10,317.12
300	Community Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	NPG	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$37,000.00	\$4,278.31	\$0.00	\$14,533.07	\$18,188.62

NEIGHBORHOOD COUNCIL FOR SENIORS

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature	<i>Michelle Corzanytes</i>	Signer's Signature	<i>Miguel Vargas</i>
Print Name	Michelle Corzanytes	Print Name	Miguel Vargas
Date	2/1/2017	Date	2/1/2017

NC Additional Comments

Department of Neighborhood Empowerment

Reporting Month: JANUARY

LA-32

Submitted:

MONTHLY EXPENDITURE REPORT

2/8/2017 19:34:31

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 30 days of Board Approval along with documentation and hard copy)
 EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet. See below)



A	VENDOR	AVANCE NUMBER	APPROVAL CODE	DATE / DESCRIPTION	BUDGET CATEGORY	OUT OF STATE VENDOR	039 Reportable	TOTAL
1	Public Storage	79836		Jan. 3 Public Storage for LA32 items stored monthly	OPERATIONS	<input type="checkbox"/>	<input type="checkbox"/>	\$164.00
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3	Robert Castro	11151972		Jan 13 Hospitality for General Board Monthly meeting	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$100.00
4	4Impint	13192853		Jan 17 Branding Items: lanyards, bookmarks, buttons	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,475.39
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9	4Impint	13246951		Jan 30 branding items, T-shirts, tote bags	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$1,710.34
#	Robert castro	11151972		Jan 31 Hospitality for Jan 2017 General Board Mig	OUTREACH	<input type="checkbox"/>	<input type="checkbox"/>	\$100.00
#						<input type="checkbox"/>	<input type="checkbox"/>	

B. CUMULATIVE EXPENDITURES FROM PRIOR MONTHS (CURRENT FISCAL YR)

C. OUTSTANDING COMMITMENTS (OBLIGATIONS)

1 \$14,177.00

D	Total Expenditures & Commitments	E	Total Adjustments (such as use, fees assessed, prior fiscal year items, and use v. for credits, for & donations)	F	Approved Budget 2016-2017	G	Balance of Budget 2016-2017
					\$18,556.53		\$0.00
					\$42,000.00		\$25,443.77

Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$912.07	\$9,250.00	\$10,162.07	\$4,378.31	\$5,783.76

Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	FY 2015-16 Expenses Cleared in FY 2016-17 (C)	Total Spent in Prior Months (D)	Unspent Budget Balance (E) = A - B - D
100	Operations	\$9,400.00	\$487.40	\$0.00	\$4,036.10	\$4,876.50
200	Outreach	\$27,100.00	\$3,890.91	\$0.00	\$6,141.82	\$18,067.27
300	Community Improvement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
400	NPG	\$5,500.00	\$0.00	\$0.00	\$5,000.00	\$500.00
500	Elections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$42,000.00	\$4,378.31	\$0.00	\$14,177.92	\$23,443.77

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.

Treasurer Signature: *Michelle Corzantes* Signer's Signature: *Miguel Vargas*
 Print Name: Michelle Corzantes Print Name: Miguel Vargas
 Date: 2/1/2017 Date: 2/1/2017

NC Additional Comments:



**STATEMENT
OF ACCOUNTS**

Page 1 of 2
Statement Number: 0071766216
12/31/16 - 01/31/17

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

LA-32 NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

To open additional accounts,
or apply for loans, call your
banking office at 310-551-8900

You may also access your account online
at unionbank.com

Thank you for banking with us
since 2014

Business Basics Checking Summary

Account Number: 0071766216

Days in statement period: 32

Balance on 12/31	\$	4,131.08
Additions		9,250.00
Subtractions		-4,378.31
	Checks	-423.18
	Payments	-323.40
	Purchases	-3,631.73
Balance on 1/31	\$	9,002.77
Statement Average Ledger Balance		10,847.61

We waived your service charge this statement period.

Additions

Date	Description/Location	Reference	Amount
1/4	CITY OF LOS ANGE EFT PAYMT PPD *****0735	50500979	\$ 9,250.00

Checks

Number	Date	Reference	Amount	Number	Date	Reference	Amount
5025	1/23	06909902	48.18	5036	1/11	06078976	175.00
5035*	1/13	06051358	100.00	5040*	1/31	06018148	100.00
Total							\$ 423.18

* Checks missing in sequence. Out of sequence check numbers may also be located in the Payments section of your statement.

Payments online and electronic banking

Date	Description/Location	Reference	Amount
1/19	APPLEONE EMPLOYM ONLINE PMT CCD UN1138929397POS	54608330	\$ 323.40

Purchases ATM card and Debit card™ purchases

Date	Description/Location	Reference	Amount
1/3	PUBLIC STO 800-567-0759 CA 800-567-0759 CA	73340888	\$ 164.00
1/17	4IMPRINT 877-4467746 WI 877-4467746 WI	73463630	1,475.39
1/19	SMARTNFINA ALHAMBRA CA ALHAMBRA CA	72404839	228.17
1/23	PAVILIONS SOUTH PASADE CA SOUTH PASADE CA	71155014	53.83

Purchases *ATM card and Debit card™ purchases*

<i>Date</i>	<i>Description/Location</i>	<i>Reference</i>	<i>Amount</i>
1/30	4IMPRINT 877-4467746 WI 877-4467746 WI	71149436	1,710.34
Total			\$ 3,631.73

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are \$0.00
- Banking office deposits are \$0.00

Your account was not charged for information and banking office services during the statement period.

LA32 Neighborhood Council
Approved on Feb. 1, 2017

Budget for Fiscal Year 2016-2017

Funds		Total Annual Allocation												Balance	
Budget		\$ 42,000.00													
Code	Category	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Balance						
	Total														
	100 Operations														
FAC	Facilities Related and Space Rental	\$ 3,996.10	\$ (758.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ (164.00)	\$ 2,254.10	
MIS	Miscellaneous Expense, Business cards, contact, business etc... office equipment and supplies	\$ 2,500.00	\$ (1,250.40)	\$ (321.60)										\$ 1,249.80	
OFF	Board Retreat	\$ 2,348.00	\$ (330.20)	\$ (321.60)										\$ 1,372.80	
	Board Retreat	\$ 555.90		\$ (555.90)										\$ -	
	Sub Total	\$ 9,400												\$ 4,876.50	
	200 Outreach														
EVE	Membership & Outreach Committee	\$ 5,800.00												\$ 3,185.73	
	Arts & Cultural Committee	\$ 8,500.00	\$ (497.72)		\$ (521.45)	\$ (934.15)	\$ (371.89)							\$ 6,174.79	
	Sports & Rec Committee	\$ 2,400.00		\$ (217.61)										\$ 2,182.39	
	Beautification Committee	\$ 700.00	\$ (137.82)											\$ 562.18	
	Public Safety Committee	\$ 700.00												\$ 700.00	
	Education Committee	\$ 1,700.00												\$ (282.00)	
	Executive Committee	\$ 1,500.00			\$ (293.89)									\$ 1,418.00	
	Land Use Committee	\$ 150.00	\$ (198.41)											\$ 1,907.70	
	Bylaws Committee	\$ 500.00			\$ (179.70)	\$ (150.45)								\$ 150.00	
	Business Economics Committee	\$ 700.00												\$ 189.85	
	Environmental Green Committee	\$ 600.00												\$ 551.82	
	Ad Hoc Election voter engagement	\$ 450.00												\$ (246.14)	
	Ad Hoc Homeless Committee	\$ 300.00												\$ 450.00	
	Meeting Hospitality	\$ 1,000.00												\$ 300.00	
	Website Maintenance	\$ 2,100.00	\$ (194.95)	\$ (96.55)	\$ (100.28)	\$ (100.00)	\$ (100.00)	\$ (100.00)	\$ (100.81)	\$ (200.00)	\$ (175.00)	\$ (175.00)	\$ (175.00)	\$ 302.96	
	Sub Total	\$ 27,100												\$ 1,030.05	
	300 Community Improvement													\$ 18,087.27	
CIP	Community Improvement Project														
	Sub Total														
GR1	400 Neighborhood Purpose Grants														
	Neighborhood Purpose Grant	\$ 5,500.00												\$ 500.00	
	Sub Total	\$ 5,500.00												\$ 500.00	
	500 Elections (for Selections)														
ELE	Election Outreach Expense													\$ 500.00	
	Sub Total													\$ 500.00	
	Grand Total	\$ 42,000	\$ (1,283)	\$ (2,344.90)	\$ (1,539.09)	\$ (2,979.79)	\$ (3,948.15)	\$ (2,082.84)	\$ (4,378.31)	\$ 23,443.77					

From: Public Storage
Sent: Tuesday, January 3, 2017 2:06 PM
To: mcorzantes@la32nc.org
Subject: LA 32 NEIGHBORHOOD COUNCIL, your AutoPay payment receipt



QUESTIONS? CALL
(323) 223-1728

Dear LA 32 NEIGHBORHOOD COUNCIL,

Thank you for your recent credit card payment (account *****4272) using the Public Storage AutoPay system. Your payment in the amount of \$164.00 for storage space D163 has been processed. Your confirmation number is 079836.

Your Storage Space Information

Account Information	Storage Location
LA32NC/MICHELLE CORZANTES 200 N. Spring St. Ste. 2005 Los Angeles, CA 90012-3259 Phone: (213) 978-1551 Account Number: 14886379 Property Number: 00203 Space Number: D163	Public Storage #00203 4889 Valley Blvd Los Angeles, CA 90032-3314 Phone: (323) 223-1728 <u>Office Hours</u> Monday-Friday: 9:30 AM-6:00 PM Saturday: 9:30 AM-5:00 PM Sunday: 9:30 AM-5:00 PM

Monthly Charges	Payment Activity																		
<table border="1"> <tr> <td>Monthly Rent</td> <td>\$164.00</td> </tr> <tr> <td>Rent Discount</td> <td>\$0.00</td> </tr> <tr> <td>Rent Tax</td> <td>\$0.00</td> </tr> <tr> <td>Insurance</td> <td>\$0.00</td> </tr> <tr> <td>Monthly Total</td> <td>\$164.00</td> </tr> </table>	Monthly Rent	\$164.00	Rent Discount	\$0.00	Rent Tax	\$0.00	Insurance	\$0.00	Monthly Total	\$164.00	<table border="1"> <tr> <td>Current Balance As Of</td> <td>\$0.00</td> </tr> <tr> <td>01/03/2017</td> <td></td> </tr> <tr> <td>Account Status</td> <td>Current</td> </tr> <tr> <td colspan="2">Your next payment for \$164.00 is due on 02/01/2017 and will be processed using AutoPay.</td> </tr> </table>	Current Balance As Of	\$0.00	01/03/2017		Account Status	Current	Your next payment for \$164.00 is due on 02/01/2017 and will be processed using AutoPay.	
Monthly Rent	\$164.00																		
Rent Discount	\$0.00																		
Rent Tax	\$0.00																		
Insurance	\$0.00																		
Monthly Total	\$164.00																		
Current Balance As Of	\$0.00																		
01/03/2017																			
Account Status	Current																		
Your next payment for \$164.00 is due on 02/01/2017 and will be processed using AutoPay.																			

As the leader in the self-storage industry, Public Storage is committed to ensuring the satisfaction of our customers. If you have any further questions or need additional assistance, please visit us at <http://www.publicstorage.com> or contact your property manager. We look forward to serving you!

FILE COPY

In addition to AutoPay, Public Storage is proud to offer other products and services to provide you with an exceptional storage experience:

DATE _____
 CK. NO. _____
PAID

• **PACKING SUPPLIES:** Our properties are equipped to meet your storage needs. We offer a wide selection of boxes, locks, and other packing materials. Stop by today – buy 10 or more boxes and save 10%!

• **STORAGE INSURANCE:** Discover the peace of mind that comes with insuring your stored property. To learn more about this popular service, pick up an informative brochure from any Public Storage location, call (877) 878-6730.

Unsubscribe: If you would like to stop receiving AutoPay receipt emails from Public Storage, please [click here](#).

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PLEASE DO NOT RESPOND TO THIS EMAIL. If you have a question or need assistance with your account, please contact your property manager or visit [PublicStorage.com](#).

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Aaron DeVandry
 3912 Riviera Grv, Apt 102
 Colorado Springs CO 80922
 United States
 Phone: 818-613-8261

LA-32 Neighborhood Council
 Michelle Corzantes

Invoice #:	LA32NC36
Date:	January 3, 2017
Balance Due (USD):	\$0.00

To View Your Invoice Online »
 1. Go to:
 2. Enter this code:

Item	Description	Unit Cost (\$)	Quantity	Price (\$)
Web Hosting	December 2016	175.00	1	175.00
NOTES: Thank you, LA-32 NC! -Aaron				
Subtotal:				175.00
Total:				175.00
Amount Paid:				-175.00
Balance Due (USD):				\$0.00

FILE COPY

PAID

CK. NO. 5036
 DATE Jan 4, 2017

MY PRODUCTS AND SERVICES >

ACTION ITEMS (0)

MESSAGE CENTER (3)

admin



Help

Accounts Bill Pay Transfers Statements Services

Add Payee Make Payments Recurring & Auto Payments Scheduled Payments (2) History

Done! Payment has been scheduled.

Funds will be debited for payment on the Arrive By date or on the date presented by the payee, depending on how the payment is sent.

Pay To	Pay From	Frequency	Duration	Arrive By	Amount	Confirmation #
Aaron DeVandry - 6216	Business Basics Checking -6216	One-Time		01/09/2017	\$175.00	L7KB2-7POLW
	Memo: Invoice LA32NC36					
Total Payments					\$175.00	

Arrive by Jan. 9, 2017

Make More Payments



DOCUMENT CONTAINS COLORED BACKGROUND ON WHITE PAPER. VOID FEATURE, SIMULATED WATERMARK (REVERSE SIDE), MICRO-PRINT BORDER.

Account: **071766216** PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER **\$175.00**

LA-32 NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES, CA 90012

MEMO: Invoice LA32NC38

Please Direct Any Questions To
Online Bill Payment Processing Center
(800) 243-2508

MFG UNION BANK, N.A.

49/1220
000005036
January 09, 2017

Pay **ONE HUNDRED SEVENTY FIVE AND 00/100** DOLLARS

\$ ***175.00**

TO THE ORDER OF AARON DEVANDRY
3912 RIVIERA GRV APT 102
COLORADO SPRINGS, CO 80922-3365

VOID AFTER 180 DAYS
Signature On File
This check has been authorized by your depositor

⑆⑆2000496⑆ 0071766216⑈ 995036

07707069

DO NOT WRITE STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE

[Signature]

Security features on this document include a Void-Free
Stamp Area, a color-coded watermark, and a micro-print
border. Additional features may include ultraviolet
ink, color-shifting ink, and a security thread.
* FEDERAL RESERVE BOARD OF GOVERNORS REG. CC

Account	Check number	Reference	Posted	Amount
71766216	5036	000006078976	01/11/2017	\$175.00

Date: 12/29/2016
Invoice # 11151972

SOUTHWEST CATERING &
TAQUERIA
421 N MARGUERITA AVE
ALHAMBRA CA 91801
626-234-6951
ROBERTCASTRO1972
@GMAIL.COM

LA 32 NC
ATTENTION :
MICHELLE CORZANTES
TREASURER
323 350-7685
Customer ID 11151972

Salesperson	Job	Payment Terms	Due Date
Robert Castro	LA 32 NC JANUARY MEETING	Due on receipt	

Qty	Description	Unit Price	Line Total
35-40 PEOPLE	Chicken Fajita		\$100.00

Rice
Beans
1 SALSA

FLOUR TORTILLAS

NO DRINKS PER CUSTOMER.

DELIVERY CHARGE & SETUP

DELIVERY ONLY

PAYMENT IN FULL MUST BE MADE 48 HOURS PRIOR
TO EVENT....

FILE COPY

PAID

CK. NO.
DATE

5035
5035 1/13/17

SALES TAX

\$100.00

\$100.00

HAPPY
HOLIDAYS

Make all checks payable to ROBERT CASTRO

Thank you for your business!

PROFESSIONAL CATERING
SINCE 2009!!!!



Help

Accounts | Bill Pay | Transfers | Statements | Services

Add Payee | Make Payments | Recurring & Auto Payments | Scheduled Payments (1) | History

✔ Done! Payment has been scheduled.

⚠ Funds will be debited for payment on the Arrive By date or on the date presented by the payee, depending on how the payment is sent.

Pay To	Pay From	Frequency	Duration	Arrive By	Amount	Confirmation #
Robert Castro	Business Basics Checking -6216	One-Time		01/05/2017	\$ 100.00	L71PN-276QY
	Memo: invoice11151972 Jan 4 mtg					
Total Payments					\$ 100.00	

Make More Payments



DOCUMENT CONTAINS COLORED BACKGROUND ON WHITE PAPER. VOID FEATURE, SIMULATED WATERMARK (REVERSE SIDE), MICROPRINT BORDER.

PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMER

Account: 0071766216	\$100.00
LA-32 NEIGHBORHOOD COUNCIL 200 N SPRING ST FL 20 LOS ANGELES, CA 90012	Please Direct Any Questions To Online Bill Payment Processing Center (800) 243-2508 MFG UNION BANK, N.A.
MEMO: Invoicatt1151972 Jan 4 mtg	48/1220 0000005035 January 05, 2017

ay **ONE HUNDRED AND 00/100** ----- **DOLLARS**

\$ ***100.00**

TO ROBERT CASTRO
 THE 421 N MARGUERITA AVE
 ORDER ALHAMBRA, CA 91801-2065
 OF

Void After 180 DAYS.
Signature On File
This check has been authorized
by your depositor

⑆ 22000496⑆ 0071766216⑈ 995035

0777937:

011217 - 52838881 - 888599169 > 122283950 < C&h&y

DEPOSIT IN SUPER STAMP #2 ACCOUNT OR
 03018078

\$ 39033

DO NOT WRITE STAMP OR SIGN BELOW THIS LINE
RESERVED FOR FINANCIAL INSTITUTION USE

Account	Check number	Reference	Posted	Amount
71766216	5035	000006051358	01/13/2017	\$100.00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/06/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Food Liability Insurance Program 260 South 2500 West Suite 303 Pleasant Grove, Utah 84062	CONTACT NAME: Jeff H. Madrigal	
	PHONE (A/C, No, Ext): 888-560-4508	FAX (A/C, No):
	E-MAIL ADDRESS: jmadrigal@fipprogram.com	
INSURED Southwest Catering & Taqueria 421 N. Marguerita ave # G Alhambra Ca, 91801	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Great American Insurance Company	NAIC #: 16691
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			08902987	01/06/2017	01/06/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 40,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 80,000 PRODUCTS - COM/POP AGG \$ \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			08027764	12/2016	12/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	Food Poisoning Food Borne Illness Food Contamination						Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Department of Neighborhood Empowerment
200 N. Spring Street Suite 2005
Los Angeles Ca, 90012
LA32 Neighborhood Council

CERTIFICATE HOLDER Southwest Catering & Taqueria 421 N. Marguerita ave # G Alhambra Ca, 91801	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Main Address MICHELLE CORZANTES LA32 NEIGHBORHOOD COUNCIL [REDACTED] LOS ANGELES, CA 90032-2336	Invoice Address Michelle Corzantes 200 N Spring Street LOS ANGELES CA 90012 USA	Shipping Address michelle corzantes LA32 Neighborhood Council [REDACTED] LOS ANGELES, CA 90032-2336 USA Tel: 323-350-7685
--------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------

Order Number: 13192853 Order Date: December 30, 2016 Account No: 3264730 Reference No:	Questions Call: Amy Berghuis Phone: 877-446-7746 Ext. 8725 Fax: 800-355-5043 Email: aberghuis@4imprint.com
-----------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------

Item	Economy Lanyard - 1/2" - Metal Split Ring		Colors	(Lanyard,Trim): Grass Green, Black		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
500	6513-MSR	Economy Lanyard - 1/2" - Metal Split Ring	0.8500	425.00	425.00	
1	Set-Up Charge	Set-Up Charge	45.0000	45.00	45.00	
		Freight		8.84	8.84	
					478.84	

Artwork Instructions

Product Color (Base, Trim): Grass Green,Black
 Imprint Location: Front - Left & Right
 Imprint Colors: White

Item	Round Button - 1-1/4"		Colors	(Button Front,Trim): White, Silver		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
1,000	39214-RD-114	Round Button - 1-1/4"	0.3500	350.00	350.00	
		Freight		12.61	12.61	
					362.61	

Artwork Instructions

Product Color (Base, Trim): White,Silver
 Imprint Location: Front
 Imprint Colors: Full Color

Item	Just the Facts Bookmark - 911		Colors	(Bookmark,Trim): Multicolor, Multicolor		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
500	110336-911	Just the Facts Bookmark - 911	0.3900	195.00	195.00	
1	Set-Up Charge	Set-Up Charge	35.0000	35.00	35.00	
		Freight		8.98	8.98	
					238.98	

Artwork Instructions

Product Color (Base, Trim): Multicolor,Multicolor
 Imprint Location: Front - Bottom
 Imprint Colors: Pantone 348C Green

Item	Just the Facts Bookmark - Fire Safety - 24 hr		Colors	(Bookmark,Trim): Multicolor, Multicolor		
Qty	Item #	Description	Unit \$	Price \$	Total \$	
500	110336-FS-24HR	Just the Facts Bookmark - Fire Safety - 24 hr	0.3900	195.00	195.00	



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Order Number: 13192853
Order Date: December 30, 2016
Account No.: 3264730

Questions Call: Amy Berghuis
Phone: 877-446-7746 Ext. 8725
Fax: 800-355-5043
Email: aberghuis@4imprint.com

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Guaranteed Delivery Date	Freight
Address as above.	500	6513-MSR	Jan 05 2017	UPS Ground (Parcel)	Jan 09 2017	8.84
	1000	39214-RD-114	Jan 10 2017	UPS Ground (Parcel)	Jan 16 2017	12.61
	500	110336-911	Jan 06 2017	UPS Ground (Parcel)	Jan 12 2017	8.98
	500	110336-FS-24HR	Jan 04 2017	UPS Ground (Parcel)	Jan 10 2017	8.98



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
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Order Number: 13192853
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Account No.: 3264730

Questions Call: Amy Berghuis
Phone: 877-446-7746 Ext. 8725
Fax: 800-355-5043
Email: aberghuis@4imprint.com

1	Set-Up Charge	Set-Up Charge	35.0000	35.00	35.00
1	Delivery	24 hr Rush Service Freight	40.0000	40.00 8.98	40.00 8.98
					<u>278.98</u>

Artwork Instructions

Product Color (Base, Trim): Multicolor, Multicolor
Imprint Location: Front - Bottom
Imprint Colors: Pantone 348C Green

FILE COPY

Grand Total 1,359.41

** Please re-check pricing and shipping methods **

I understand and agree to the charges and shipping dates as listed:

Signed: _____ Date: _____

PAID
DATE
CK

**Thank You! We appreciate your business.
Any overruns you may have received are yours with our compliments.**

- If paying by credit card, please contact your customer service representative with your credit card details.
- To insure proper credit to your account, please quote "13192853/3264730" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint

4imprint Federal ID #39-1837105. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.com

**Please Remit to:
4imprint, Inc.
25303 Network Place
Chicago, IL 60673-1253**

Shipment Details

JUST THE FACTS BOOKMARK - FIRE SAFETY - 24HR

FRONT BOTTOM: 1-1/8"H x 2-1/4"

Order# 13192853-4 To: _____

Date: 01-03-17 From: Amy Berghuis x8725

4imprint

877.446.7746

Art Proof

DOTTED LINE WILL NOT APPEAR ON YOUR IMPRINTED ITEM

THIS ART PROOF SHOWS THE APPROXIMATE SIZE, COLOR AND PLACEMENT OF YOUR IMPRINT RELATIVE TO THE SIZE OF THE ITEM.

**FIRE
SAFETY**

Prevent and Escape



LA-32
Neighborhood Council

200% of actual size

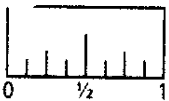


LA-32

Neighborhood Council

imprint color(s):

348 Green



Item #110336-FS

ECONOMY LANYARD - 1/4" - METAL SPLIT RING

Imprint Area: 3.8" H x 2" W



Order# 13192853-1 to _____

877.446.7745

Date: 01-03-17 Item: Army Belghus 08725

Art Proof

DOTS ARE NOT TO APPEAR ON YOUR IMPRINTED ITEM

PLEASE DO NOT STRETCH THE LANYARD BEFORE COLORING AND REMOVING
OR YOUR IMPRINTS MAY NOT BE SHOWN TO THE BEST OF THEIR ABILITY

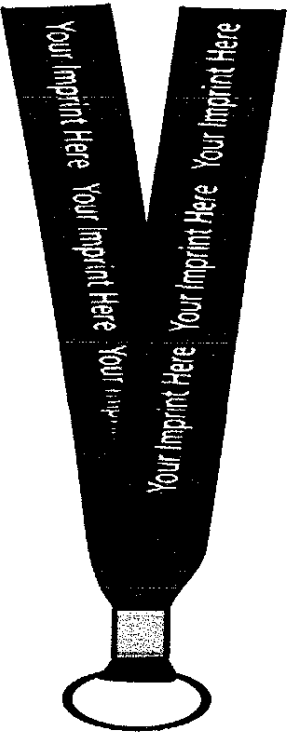
By: Jennifer

LH-3Z Neighborhood Council LH-3Z Neighborhood Council LH-3Z Neighborhood Council
LH-3Z Neighborhood Council LH-3Z Neighborhood Council LH-3Z Neighborhood Council

LH-3Z Neighborhood Council LH-3Z Neighborhood Council LH-3Z Neighborhood Council
LH-3Z Neighborhood Council LH-3Z Neighborhood Council LH-3Z Neighborhood Council

Imprint color(s):

WHITE



JUST THE FACTS BOOKMARK - 911

Imprint Area: 1-1/8"H x 2-1/4"W

13192853-3

Order# _____ To: _____
Date: 01-03-16 From: Amy Berghuis x8725

4imprint.

877.446.7746

Art Proof

DOTTED LINE WILL NOT APPEAR ON YOUR IMPRINTED ITEM

THIS ART PROOF SHOWS THE APPROXIMATE SIZE, COLOR AND PLACEMENT OF YOUR IMPRINT RELATIVE TO THE SIZE OF THE ITEM.



200% of actual size

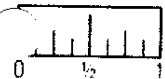


LA-32

Neighborhood Council

imprint color(s):

348 Green



Item #110336-911

ROUND BUTTON - 1-1/4"

Imprint Area: 1-1/8" DIAM • Item Size 1-1/4" DIAM
BLEED 1-5/8" DIAM

Order# 13192853-2 To: _____

Date: 02-01-17 From: Amy Berghuis x8725

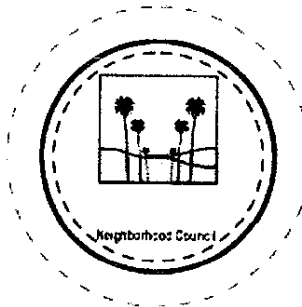


877.446.7746

Art Proof

.....
DOTTED LINE WILL NOT APPEAR ON YOUR IMPRINTED ITEM
.....

THIS ART PROOF SHOWS THE APPROXIMATE SIZE AND PLACEMENT
OF YOUR IMPRINT RELATIVE TO THE SIZE OF THE ITEM.



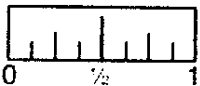
200% of actual size

imprint color(s):



Full Color

Neighborhood Council



Item #39214

Packing List

4print Inc. **
Commerce St
Oshkosh, WI 54901

Order Number(s): CO-0065071-1

PO Number(s): 13192853-1

Ship To:

LA32 NEIGHBORHOOD COUNCIL
5250 OAKLAND ST

Ship Date: 1/5/2017

Customer Number: 1004894

LOS ANGELES, CA 90032-2336

Attention: MICHELLE CORZANTES

Number of Packages: 1

Ship VIA	F.O.B.	Terms
UPS® Ground	Origin	

Item Number and Description	UOM	Shipped
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LP12M-MR2-GGRN	EA	500
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