

CITY OF LOS ANGELES  
CALIFORNIA

EXECUTIVE COMMITTEE

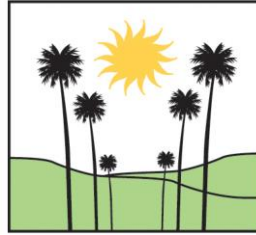
CONNIE CASTRO  
PRESIDENT

TAMMY MEMBRENO  
VICE-PRESIDENT

ANTHONY MANZANO  
TREASURER

SCOTT JOHNSON  
RECORDING SECRETARY

EDWARD R. SANTILLAN  
CORRESPONDING SECRETARY



**LA-32**  
Neighborhood Council

LA-32 COMMUNITIES

EL SERENO

HILLSIDE VILLAGE

ROSE HILLS

UNIVERSITY HILLS

**Joint Meeting of the General Board  
Executive Committee & Budget and Finance Committee Agenda**

Wednesday, June 26, 2013

6:00PM-9:00PM

Barrio Action

4927 Huntington Drive North

Los Angeles, CA 90032-1626

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Budget: (For discussion and possible action)
  - a. **Action Item:** “Motion to approve the 2013-2014 LA-32 NC Budget” Attachment A
4. New Business: (For discussion and possible action)
  - a. **LA-32 NC Official Letterhead** (For discussion and possible action)
    - i. LA-32 Official Letterhead options on all outgoing correspondence, social media, outreach materials, etc.” Attachment B
  - b. **LA-32 Community Impact Statement:** Single-use Carry out Bags (For Discussion and Possible Action)
    - i. The LA-32 Neighborhood Council **supports/rejects** the proposed ordinance adding Article 2 Chapter XIX of the Los Angeles Municipal Code to regulate the use of plastic and paper single-use carryout bags to promote the use of reusable bags amending the Los Angeles Municipal Code (LAMC) Sections 1 and Sec. 2. Article 2. (Sec. 195.01, 195.02, 195.03, 195.04, 195.05, 195.06, 195.07, 195.08). Attachment C
  - c. **Los Angeles Neighborhood Councils Coalition (LANCC):** (For Discussion and Possible Action)
    - i. Motion: “The LA-32 Neighborhood Council **supports/rejects** LANCC motion to have City Council open a Council file to place NC Representatives on the Executive Employee Relations Committee (EERC) and to make the proceedings transparent”. Attachment D
5. Review of Proposed Resolution/Action Items brought forth by Standing Committees
6. Agenda Setting for July 10, 2013 LA-32 Neighborhood Council General Board Meeting
7. Public Comments – Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Public comments are limited to two minutes per speaker.
8. Adjournment

*The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take action. If the motion to reconsider and action is to be scheduled at the next regular meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) a Motion for Reconsideration on the described matter and (2) a Proposed Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.*

*Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker and for a maximum of 20 minutes, unless waived by the presiding officer of the board. In compliance with*

*Government Code section 54957.5., non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032 during the monthly General Board Meeting held the First Wednesday of each month. In addition, if you would like a copy of any record related to an item on the agenda, please contact Recording Secretary, Scott Johnson, in writing. All Records can be viewed at the LA-32 NC office located at 4927 Huntington Drive, Suite 111 Los Angeles CA 90032. Agenda is posted for public review at the El Sereno Library, 5226 Huntington Drive So., LA, CA 90032, El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032, El Sereno Recreation Center, 4721 Klamath St, LA, CA 90032, Rose Hills Recreation Center, 4530 Mercury Avenue, LA, CA 90032, and CSULA, 5151 State University Drive, LA, CA 90032. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 485-1360 or [NCsupport@lacity.org](mailto:NCsupport@lacity.org)*

Attachment A  
 LA-32 Neighborhood Council  
 Budget for Fiscal Year 2013-2014  
 DRAFT

|                                |                     |
|--------------------------------|---------------------|
| <b>Funds</b>                   |                     |
| <b>Total Annual Allocation</b> | <b>\$ 37,000.00</b> |

**Budget**

| Code                                   | Category                                 | %               | Total         |
|--|--|-----------------|---------------|
| <b>100 Operations</b>                  |  |                 |               |
| AUD                                    | Audio and Visual Services                |                 | 0             |
| EDU                                    | Training and Board Retreat               |                 | 0             |
| FAC                                    | Facilities Related and Space Rental      |                 | 0             |
| MIS                                    | Miscellaneous Expense                    |                 | 300           |
| OFF                                    | Office Equipment and Supplies            |                 | 1,000         |
| POS                                    | Postage                                  |                 | 200           |
| TAC                                    | Temporary Staff                          |                 | 2,500         |
| TRL                                    | Translation and Transcription            |                 | 0             |
|  | <b>Sub Total</b>                         | <b>#REF! \$</b> | <b>4,000</b>  |
| <b>200 Outreach</b>                    |  |                 |               |
| ADV                                    | Advertising                              |                 | 2,000         |
| ELE                                    | Election Outreach Expense                |                 | 5,000         |
| EVE                                    | Event Expense / Food & Refreshments      |                 | 4,000         |
| MEE                                    | Meeting Expense                          |                 | 2,000         |
| NEW                                    | Newsletter Expense                       |                 | 0             |
| WEB                                    | Website Maintenance/Enhancement/Creation |                 | 3,000         |
|  | <b>Sub Total</b>                         | <b>#REF! \$</b> | <b>16,000</b> |
| <b>300 Community Improvement</b>       |  |                 |               |
| CIP                                    | Community Improvement Project            |                 | 12,000        |
|  | <b>Sub Total</b>                         | <b>#REF! \$</b> | <b>12,000</b> |
| <b>400 Neighborhood Purpose Grants</b> |  |                 |               |
| GRT                                    | Neighborhood Purpose Grant               |                 |               |
|  | <b>Sub Total</b>                         | <b>#REF! \$</b> | <b>5,000</b>  |
| <b>Grand Total</b>                     |  | <b>\$</b>       | <b>37,000</b> |

**Budget Narrative:**

## Attachment B

### LA-32 NC Official Letterhead Options

Joint Meeting of the General Board, Executive Committee and Budget and Finance Committee June 26, 2013

#### OPTION A

##### **EXECUTIVE COMMITTEE**

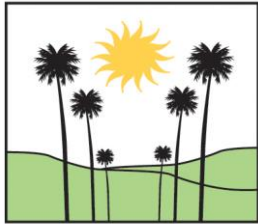
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**LA-32**  
**Neighborhood Council**

##### **LA-32 COMMUNITIES**

EL SERENO

HILLSIDE VILLAGE

ROSE HILLS

UNIVERSITY HILLS

#### OPTION B

##### **EXECUTIVE COMMITTEE**

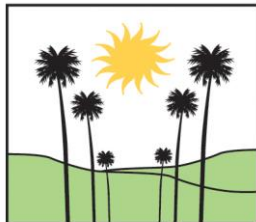
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**LA-32**  
**Neighborhood Council**

##### **LA-32 COMMUNITIES**

HILLSIDE VILLAGE

SIERRA PARK

ROSE HILLS

UNIVERSITY HILLS

EMERY PARK

From: **Darren Martinez** <[darren.martinez@lacity.org](mailto:darren.martinez@lacity.org)>

Date: Wed, Jun 5, 2013 at 11:28 AM

Subject: Re: Community Names Issue at LA-32 NC

To: Melvin Canas <[melvin.canas@lacity.org](mailto:melvin.canas@lacity.org)>

Cc: Alois Phillips <[alois.phillips@lacity.org](mailto:alois.phillips@lacity.org)>

Melvin,

The NC may include any names it wants on its letterhead. There is no requirement that the NC only list officially recognized communities within its boundaries on its letterhead - this is up to the board to decide.

Darren R. Martinez  
Managing Deputy City Attorney -  
Neighborhood Council Advice Division,  
General Counsel Division  
(213) 978-8132

**PROPOSED COMMUNITY IMPACT STATEMENT ON**

Single-Use Carryout Bags

LA-32 Neighborhood Council Community Impact Statement

Council File Number: **11-1531**

June 26, 2013

**Community Impact Statement: Single Use Carry Out Bags**

**SUMMARY**

The LA-32 Neighborhood Council **support/rejects** the Single Use Carry Out Bags ("Ordinance") due to the benefits this ordinance **will have/will not have** on the neighborhood council community.

**FULL COMMENT**

We find that the Proposal offers/does not offer a number of benefits to the neighborhood council stakeholders:

The LA-32 Neighborhood Council **supports/rejects** the proposed ordinance adding Article 2 Chapter XIX of the Los Angeles Municipal Code to regulate the use of plastic and paper single-use carryout bags to promote the use of reusable bags amending the Los Angeles Municipal Code (LAMC) Sections 1 and Sec. 2. Article 2. (Sec. 195.01, 195.02, 195.03, 195.04, 195.05, 195.06, 195.07, 195.08).

At its June 26, 2013 meeting, a Brown Act noticed public meeting was held by the LA-32 Neighborhood Council with a quorum of \_\_\_\_\_ board members present and that by a vote of \_\_\_ yes, \_\_\_ no, and \_\_\_ abstentions the LA-32 Neighborhood Council adopted the **Community Impact Statement on Single Use Carry Out Bags**.

**LANCC passed a motion to forward to NCs to ask their Councilmembers to open a Council File on the Executive Employee Relations Committee. This Committee is tasked with providing bargaining instructions to the City's negotiator about employee contracts and benefits, but is not transparent for the Neighborhood Councils or the Public. LANCC is asking that the process be open and transparent.**

Motion: "The LA-32 Neighborhood Council **supports/rejects** LANCC motion to have City Council open a Council file to place NC Representatives on the Executive Employee Relations Committee (EERC) and to make the proceedings transparent".

Whereas the Executive Employee Relations Committee (the "EERC") consists of the Mayor; the President of the City Council; the President, Pro Tempore of the City Council; the Chair of the Budget and Finance Committee; and the Chair of the Personnel (and Animal Welfare) Committee;

Whereas the EERC oversees the City's labor relations; provides bargaining instructions to the City's negotiator regarding salaries, benefits, pensions, and other related matters; and makes recommendations to the City Council;

Whereas the EERC was involved in labor negotiations that resulted in salary increases that increased the Structural Deficit;

Whereas the leaders of the City's civilian unions have indicated that they are not willing to forego their 5.5% raise in January or contribute 10% of the cost of their health care plan which will result in a four year cumulative deficit of almost \$800 million;

Whereas all of the members of the EERC are elected officials and may have received campaign contributions from unions representing City workers and/or their leadership or representatives, creating a conflict of interest that is not in the best interest of the citizens of Los Angeles;

Therefore, the LA-32 Neighborhood Council requests that all meetings of the EERC be open to the public and transparent;

Therefore, LA-32 Neighborhood Council also requests that seven (7) representatives, one from each of the Planning areas of the charter authorized Neighborhood Councils, be appointed to the EERC so that the Neighborhood Councils are better able to advise the Council pursuant to the Charter;

Therefore, LA-32 Neighborhood Council requests that all labor negotiations between the Department of Water and Power and its union be conducted by the Department's management and be open to the public and transparent; without undue interference from the EERC, the City Council, and the Mayor;

Therefore, LA-32 Neighborhood Council requests access on a timely basis to any and all information regarding compensation and benefits and how they compare to other comparable entities;

Therefore, LA-32 Neighborhood Council requests that the EERC inform Neighborhood Councils on a timely basis as to the status of any labor negotiations and the impact on the City's budget over the following five years;

Therefore, LA-32 Neighborhood Council requests that Neighborhood Councils be given 60 days to review and analyze any labor agreement and its work rules and the impact on the City's finances.

Therefore, LA-32 Neighborhood Council requests that a council file be opened on all negotiations with any and all unions, and that Neighborhood Councils are given enough information and time to be able to review data and weigh in through council statements to be entered into the council file. June 1st, 2013 Motion approved 38-1-3.

ADMIN. SUPPORT SVCS.  
DONE

2002 FEB 25 P 3:44

CITY OF LOS ANGELES  
DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT

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NEIGHBORHOOD COUNCIL  
CERTIFICATION APPLICATION PACKAGE RECEIPT

DONE File Number 02-047

Name of Proposed Neighborhood Council LA 32 Neighborhood Council

2/25/02 3:44 pm  
Received / Date Stamp Space

By Michele S. Crenas  
DONE

DONE staff: Please attach this form to the certification application package  
and forward the package to the Certification and Compliance Division for processing.





# **NEIGHBORHOOD COUNCIL CERTIFICATION APPLICATION GUIDELINES AND INSTRUCTIONS**

These Guidelines and Instructions have been prepared to assist with the completion of the Neighborhood Council Certification Application. The application must be completed by any group requesting official status as a Certified Neighborhood Council. Each section of the Guidelines and Instructions corresponds to the respective section of the Certification Application. Additional information regarding the contents of the application and the certification process is contained in Article IX of the City Charter, the "Plan For A Citywide System Of Neighborhood Councils" ("the Plan"), and Los Angeles City Ordinance No. 174006. Assistance with completing the Certification Application and with complying with the Plan is available from the Department of Neighborhood Empowerment ("the Department"), with the main office located at 305 East First Street, Los Angeles, California 90012.

Once a certification application has been received by the Department, the certification process is anticipated to be completed in approximately 60 business days, in accordance with the procedures described in Article IV of the Plan. Factors such as Commission meeting recess dates, the number of certification applications received by the Department, or the mitigation of Neighborhood Council stakeholder issues, may result in a longer certification process. It is the Department's intent throughout the process to assist groups seeking neighborhood council certification in fulfilling all requirements. Please call Michael Vitkiewicz at (213) 485-1360 if you have any questions.

The Certification Application consists of four sections and four attachments.

The four sections of the Application include:

- (1) Boundaries and Area Profile
- (2) Neighborhood Outreach
- (3) Organizational Structure
- (4) Financial Accountability

The four attachments include:

- (1) Attachment A, "Public Notice Location Log"
- (2) Attachment B, "Neighborhood Council Treasurer"
- (3) Attachment C, "Contact Liaison Roster"
- (4) Attachment D, "Stakeholder Composition and Outreach Worksheet" (optional)

Because each section of the application will be reviewed by the Department for compliance with the requirements for neighborhood council certification, it is important that the information provided by the applicant be as complete and as accurate as possible. Much of the information which can be used to describe the composition of a proposed neighborhood council is available from various public sources, including United States Census data and United States Housing and Urban Development demographic information. Local chambers of commerce may have information regarding the businesses in an area. In addition, general knowledge of a particular neighborhood may be acquired through observation and by communicating with stakeholders directly. All neighborhood council certification applicants are encouraged, but are not required, to utilize such sources in order to provide a description which reflects the composition of the Neighborhood Council.

For assistance with completing the application or to obtain copies of related documents, please contact Michael Vitkiewicz in the Department of Neighborhood Empowerment at (213) 485-1360.

**NEIGHBORHOOD COUNCIL CERTIFICATION  
APPLICATION FOR LA-32**

**CONTENTS**

**Certification Application Form**

**Section 1. Boundaries and Area Profile**

**Attachment 1. Map of LA-32**

**Section 2. Neighborhood Outreach**

**Attachment 2. Neighborhood Outreach**

**Section 3. Organizational Structure**

**Attachment 3. By-laws of LA-32**

**Attachment A. Public Notice Log**

**Attachment B. Neighborhood Council Treasurer**

**Attachment C. Contact Liaison Roster**

**Section 4. Financial Accountability**

**Attachment D. Stakeholder Composition and Outreach**

**Attachment E. Ideal Driving Tour of LA-32 Perimeter**

Eddie Duran, Interim Chairman  
(323) 225-2724  
4495 Gateside Drive, Los Angeles 90032  
mp4495@juno.com

**CITY OF LOS ANGELES  
NEIGHBORHOOD COUNCIL CERTIFICATION APPLICATION**

**LA-32 NEIGHBORHOOD COUNCIL**

**SECTION 1. BOUNDARIES AND AREA PROFILE**

1. The area encompassed by the proposed boundaries of LA-32 is the area described by the ZIPcode postal zone 90032, less the area included within the 2013.020 census tract. The communities comprising LA-32 are El Sereno, Emery Park (Los Angeles), Hillside Village, Rose Hills, Sierra Park, University Hills and associated lands. To the North lies the city of South Pasadena and the Los Angeles communities of Monterey Hills and Hermon; to the East, the city of Alhambra; to the South, the unincorporated Los Angeles County area of City Terrace; to the Southwest, Boyle Heights; and, to the West, the Los Angeles communities of Montecito Heights and Lincoln Heights. LA-32 is the easternmost community of the City of Los Angeles and is wholly contained within the 14<sup>th</sup> Council District, except for a portion of Rose Hills, which lies within the 1<sup>st</sup> Council District.
2. The attached *map* details the area described by the 90032 ZIPcode postal zone, less the area described by the 2013.020 census tract. The *legal description* of LA-32 is contained within the By-laws, attached at Section 3 of this application.
3. LA-32 describes an area compact, contiguous and historical in nature. Before the advent of ZIPcodes, this section of Los Angeles was denoted by U.S. Post Office authorities as "Postal Zone 32." The community of El Sereno and its constituent neighborhoods were settled early in the last century as the region transformed from largely agricultural uses to its present day primarily residential, commercial and light industrial uses. The community was known more than 170 years ago as the Rancho Rosa Castilla and large tracts in the area were used as grazing lands for cattle ranches controlled by the Batz and Lifur families and others. The boundaries as proposed were chosen because the area of 90032 closely coincides with a coherent community having a definable town center (Huntington Drive and Eastern Avenue), a complete public educational establishment consisting of one high school (Wilson S.H.), a junior high school (El Sereno Middle School), and several elementary schools, and which embodies a commonality of other interests among its diverse residents (approximately 47,000 persons). Geographically, the area is bounded by highlands to the North, gently rolling plains to the East, bluffs to the South and Southeast and steep hills to the West. The campus of the California State University at Los Angeles anchors the Southeast corner of the area, and the Southern Pacific Railroad easement effectively isolates El Sereno from areas of Boyle Heights to the Southwest. The 2013.020 census tract was dissociated from LA-32 in favor of the adjacent Arroyo Seco Neighborhood Council because the residential area of that tract is part and parcel with other tracts in Monterey Hills served by that Council contained within 90042. A

major thoroughfare, Soto Street, separates El Sereno from Lincoln Heights to the West as it runs South from Rose Hills to Valley Boulevard. The City Limits of Los Angeles delineate the political boundaries of the area on the North, East and South. An area of permissible overlap is Debs Park lying to the Northwest, which LA-32 will share with the adjacent Arroyo Seco Neighborhood Council.

4. The proposed boundaries of LA-32 do not overlap with the proposed Arroyo Seco Neighborhood Council, except as permitted in the case of Debs Park. The boundary issue concerning the Monterey Hills census tract was resolved by agreement between Arroyo Seco Neighborhood Council and LA-32. There are no other known boundary overlap or border issues concerning adjacent proposed neighborhood councils with one exception which, if allowed, would constitute a fatal structural conflict with the LA-32 proposed boundaries, as detailed below.
5. The proposed "Greater Valley Boulevard Neighborhood Council" would pose a gross boundary overlap issue.
6. The proposed boundaries of LA-32 are designed to enclose the areas of one distinct, coherent and compact community with no overlaps with other established communities except as noted in the permitted case of Debs Park. Boundaries drawn by the "Greater Valley Boulevard Neighborhood Council" would effectively bisect El Sereno by cutting off the southern portions of Sierra Park and Emery Park, and along with Hillside Village, University Hills and Rose Hills, merge these areas with lands outside the El Sereno community. Such an overlap over the proposed LA-32 boundaries, were it allowed, would do violence to the mission of "identifying boundaries that do not divide communities...." [Title IX, Sec. 901, (b)]
7. LA-32 does not intend the inclusion of any areas outside the 90032 ZIPcode area, but does seek to include all the areas within the 90032 ZIPcode area (except as noted before in the case of the 2013.020 census tract area), because all such area describes a single, coherent community. The loss of any part of this area would constitute a significant diminution of the whole adversely affecting the effort to speak to issues that are community wide in scope. It is the stated position of LA-32 that every part of the 90032 ZIPcode area is El Sereno and that persons residing or working in any of the constituent neighborhoods of 90032 consider that they live in, and/or work in, El Sereno.
8. The area within the proposed boundaries of LA-32 contains at least 20,000 persons defined as Community Stakeholders pursuant to the Plan for a Citywide System of Neighborhood Councils ("Plan").
9. [N/A]
10. Approximately 47,000 persons live, work or own property in the LA-32 community.

11. The LA-32 Neighborhood Council as proposed will constitute a Board of 21 persons, five of whom will serve as Executive Board members, representative of Stakeholders drawn from every quarter of the El Sereno community. Its mandate is, among other things, to represent the interests of Stakeholders regarding public policy issues affecting the LA-32 area. Pursuant to the By-laws, LA-32 shall discuss matters affecting the community, establish policies and positions on these issues, and review and recommend actions to governmental and other entities. The residential profile of the LA-32 area is a mixture of single family and multiple family dwellings, with approximately 75 percent of the developed land being zoned for and used as single family residences. The commercial or business profile of the area is a mixture of different types of businesses, ranging from heavy industrial uses such as railroad freight transportation, light industrial manufacturing and assembling uses, to medium and small scale commercial retail and service uses. The economic profile of the area may be characterized as a mix of upper, middle and lower income people with the predominate socio-economic cell being middle-middle class. Employment in the LA-32 area encompasses jobs in retail sales, wholesale sales, medium and light manufacturing, government, health services, banks and other financial institutions, insurance, real estate sales, public utilities and other service occupations. In this, the roughly two square mile LA-32 community closely resembles many other areas in the Northeast section of Los Angeles, to wit: predominately medium to low density residential and middle class/working class in nature. Commercial and industrial uses are limited to strip development along major thoroughfares, namely Soto Street, Valley Boulevard, Eastern Avenue, Alhambra Avenue and Huntington Drive. Most shopping facilities are along Huntington Drive near Eastern Avenue and Monterey Road. The U.S. Postal Service office is located near the intersection of Eastern Avenue and Huntington Drive, as is a major financial institution serving the area, Washington Mutual Bank. Public transportation is available throughout El Sereno provided by the MTA and DASH bus services. Grocery markets and a wide variety of retail establishments and other services are available within the community. Many major denominations are represented among the community's several houses of worship. Major governmental, commercial and entertainment centers are within a three to five mile commute to Downtown Los Angeles, Alhambra and Pasadena, making El Sereno an ideal location for working singles and families. Excellent recreational facilities are available through the resources of the Los Angeles Unified School District and the Los Angeles Parks and Recreation Department. Debs Park is a major regional recreational area, and the California State University campus is a major regional educational institution. Among other public facilities are a Branch of the Los Angeles Public Library on Huntington Drive and a Senior Citizens' Center on Klamath Place at Eastern Avenue. Public instruction in the community is administered by the Los Angeles Unified School District, Sub-district F, and public safety is managed through the Los Angeles Police Department, Hollenbeck Division, and the Los Angeles Fire Department. LA-32 is applying for Certification so that the El Sereno community will have the opportunity to participate more fully in local and Citywide government affairs and to better avail of the services provided through the offices of DONE in pursuing those aims.

