

CITY OF LOS ANGELES  
CALIFORNIA

**EXECUTIVE COMMITTEE**

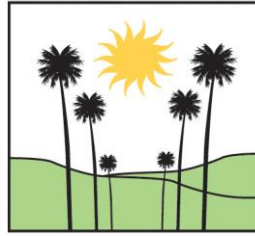
MARLEEN FONSECA  
*PRESIDENT*

KAPRISHA VALLECILLO  
*VICE-PRESIDENT*

MICHELLE CORZANTES  
*TREASURER*

LUISANA VALDEZ  
*RECORDING SECRETARY*

GAMALIEL ANDRADE  
*CORRESPONDING SECRETARY*



**LA-32**  
Neighborhood Council  
[www.la32nc.org](http://www.la32nc.org)

**LA-32 HISTORIC  
NEIGHBORHOODS**

EL SERENO

EMERY PARK

HILLSIDE VILLAGE

ROSE HILLS

SIERRA PARK

UNIVERSITY HILLS

**LA – 32 NEIGHBORHOOD COUNCIL  
Meeting of the General Board  
Wednesday August 5, 2015 - 6PM – 9PM  
El Sereno Senior Citizens Center  
4818 Klamath Place, Los Angeles, CA 90032**

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The agenda’s for the Board’ meetings are posted for public review at the following locations: El Sereno Library, 5226 Huntington Drive So., LA, CA 90032; El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032; El Sereno Recreation Center, 4721 Klamath St., LA, CA 90032; Rose Hills Recreation Center, 4530 Mercury Avenue, LA, CA 90032; and CSULA, 5151 State University Drive, LA, CA 90032.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting [la32nc.org](http://la32nc.org)

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.*

**AGENDA**

1. Welcome and President’s Message
2. Pledge Of Allegiance
3. General Public Comment
4. Call to Order and Roll Call

- a. Ruben George Chavez, At-Large / Community Interest Representative and Director
  - b. Angelica Duarte, At Large Representative and Director
  - c. Marleen Fonseca, At-Large Representative and President
  - d. Gamaliel Andrade, East Region Representative and Corresponding Secretary
  - e. Michelle Corzantes, East Region Representative and Treasurer
  - f. Yolie Garcia, East Region Representative and Director
  - g. Augustine Rodriguez, North Region Representative and Director
  - h. Tom Williams, North Region Representative and Director
  - i. Cynthia Sandoval, South Region Representative and Director
  - j. Sasha Perez, South Region Representative and Director
  - k. Manuel Chacon, South Region Representative and Director
  - l. Victor June Ayala, West Region Representative and Director
  - m. Luisana Valdez, West Region Representative and Recording Secretary
  - n. Kaprisha Vallecillo, West Region Representative and Vice President
5. Scheduled Announcements and Presentations *[No discussion or Public Comment]*
- a. Speaker Series (public or private entity with project and/or services in Community)
  - b. Public Safety - LAPD Report *Includes a monthly crime report and updates on law enforcement issues*
  - c. Government Reports (Representatives have standing place on the agenda, but are not always available to attend)
    - i. U.S. Senators
    - ii. U.S. Congressional Representative for 34<sup>th</sup> District of California
    - iii. California Governor
    - iv. California State Senators for 22<sup>nd</sup> and 24<sup>th</sup> District
    - v. California State Assemblyperson for 51<sup>st</sup> District
    - vi. Los Angeles County Supervisor for 1<sup>st</sup> District
    - vii. Los Angeles City Mayor
    - viii. Los Angeles City Councilmember for 14<sup>th</sup> District
    - ix. Los Angeles City Attorney
  - d. LA-32 NC Committee Reports
    - i. Executive Committee, Marleen Fonseca Chair
    - ii. Sports and Recreation Committee, Yolie Garcia Chair
    - iii. Land Use and Development Committee, Marleen Fonseca Chair
    - iv. Beautification Committee, Luisana Valdez Chair
    - v. Arts and Culture Committee, Nicolas Carillo Chair
    - vi. Membership and Outreach Committee, Gamaliel Andrade Chair
    - vii. Public Safety Committee, Victor Ayala Chair
    - viii. Business and Economics Committee, Kaprisha Vallecillo Chair
    - ix. Environmental Green Committee, Sasha Perez Chair
    - x. By-Laws Committee Meeting, Victor Ayala Chair
    - xi. Education Committee, No Chair
    - xii. Budget and Finance Committee, Michelle Corzantes Chair
    - xiii. Ad Hoc Standing Rules Committee, Kaprisha Vallecillo, Chair
    - xiv. Ad Hoc Inventory Committee, Michelle Corzantes Chair
6. Approval of minutes from Meeting of the General Board held on July 1, 2015.
7. Treasurer's Report regarding LA32 finances. Discussion and Possible Action for approval of the LA32NC Monthly Expenditure Report for July 2015.
8. Discussion and Possible Action – Motion “That the LA32NC approve sending letters to thank all candidates who participated in the Forums for School Board District 5 and CD14 elections.” (Ad Hoc Elections and Voter Engagement Committee 3/12/15 4-0-0)

9. Discussion and Possible Action – Motion “That the LA32NC approve sending letters to Councilman Huizar and School Board Runoff Candidates Bennet Kayser and Ref Rodriguez with a list of the questions submitted by constituents at the Candidate Forums.” The purpose for this is so that they remain aware of the concerns our stakeholders have in regards to their Districts.
10. Findings – report of findings from AdHoc Inventory Committee.  
Recommendations submitted:
  - **Motion** That all equipment must be checked out by using the LA32NC checkout form for accountability and must be signed by President, Director and Witness (Executive board member). The Laptops and printer (s) used by Executive board members shall be checked out once for the term of the director while he/she is an active LA32NC Director. (4-0-0) voted on March 10, 2015
  - **Motion** that an inventory checkout tally list is inside the storage unit at all times to keep record of checkout and return items by the signed key holder and President. In the case that the President is not available the 2nd key holder will assist in the checkout item and return item process. (See Attachment ) (4-0-0) voted on March 10, 2015
  - **Motion** that a copy of the inventory list be accessible at every General Board meeting to keep record of all items that have been checked out. (4-0-0) voted on March 10, 2015
  - **Motion** that all copies of completed the checkout forms be filled out correctly with the presidents signature and witness signature of an executive director, also that all these completed checkout forms be copied and placed be placed for accessible at the storage unit and copies at the monthly general board meetings. (4-0-0) voted on March 10, 2015
11. Creation of Ad Hoc Grievance Committee to address all outstanding grievances that have been placed on hold per Exhaustive Efforts. The Committee shall report back at the next regularly scheduled General Board Meeting with findings.
12. Discussion and Possible Action regarding the replacement of Sasha Perez as Second Signatory.
13. Discussion and Possible Action to fill LA32NC vacancy. The process and order of selection outlined in the LA32NC Bylaws Article V, Section 6 will be followed. Vacancy to be filled is (1) North Region Director.
14. Committee removals / assignments/ replacements:
  - a. Arts and Culture – Remove Nicolas Carillo from Chair, appoint new chair and members as needed.
  - b. Bylaws Committee – Replace Chair (Victor Ayala) and appoint members as needed.
  - c. Standing Rules Committee – Removal of Scott Johnson and Yolie Garcia.
  - d. Education Committee – Appoint Chair and members as needed.
15. Discussion and Possible Action – Motion “That the LA32NC approve the NPG Process for the Fiscal Year 2015/16 as proposed by the Budget and Finance Committee.” (Budget and Finance Committee 5/18/15 2-0-0)
16. Discussion and Possible Action “That the LA32NC sends a letter of support to Councilmember Huizar requesting to replace the El Sereno Skate Park with a Street Skate Park” (Sports and Rec Committee 5/14/15 2-0-0)
17. Discussion and Possible Action – Motion “That the LA32NC host a coffee with elected officials on August 1, October 3, December 5, February 6, 2016 and April 2, 2016, at the El Sereno Library from 10am to 12pm and fund an amount not to exceed \$300.00 for continental breakfast for stakeholders.” (Executive Committee 6/25/15 4-0-0)
18. Discussion and Possible Action regarding submission of Stakeholder Petition. Per LA32NC Bylaws, Article VIII, Section 2 – Stakeholder Luis Sanchez submitted at least 50 Stakeholder signatures with the following Initiative: “Increase budget allocation for advertising (ADV) to \$2400.00. Additional funds

will come from allocation for Event Expense (EVE). LA32NC will buy 1 page in the Community Beacon in 6 issues (12 months) for \$2400.00.”

19. Discussion and Possible action regarding obtaining 2 parking permits for City Hall. Two Board members are entitled to a parking permit for use at City Hall. These permits are to be used for Neighborhood Council business and should be issued to the Board members who most frequent the Department to conduct business.
20. Discussion and Possible action regarding creation of Ad Hoc Election Committee. This committee will be responsible for Board Member Elections to take place in April 2016.
21. Discussion and Possible Action – Motion “That LA32NC funds \$500 for a mural on the El Sereno Stallions bin located at El Sereno Park. The LA32NC logo will be incorporated in the mural.” (Beautification Committee 7/21/15 2-0-0).
22. Discussion and Possible Action – Motion “That the LA32NC support the findings of the 710 Community Meetings regarding the 710 Draft Environmental Impact Report / Environmental Impact Study and submit the letter compiled by the Organization in collaboration with the Stakeholders present at the Community meetings held on June 18, 2015 and July 29, 2015.” (Land Use Committee 7/23/15 3-0-0).
23. Discussion and Possible Action – Motion “That LA32NC Co-sponsors with El Sereno Community Arts on October 24, 2015 for the “El Sereno Dia De Los Muertos Festival” event, and to fund up to \$1,900.00 for Kids Art Corner (\$500), Social Community Altar (\$1,000), and parking space rental from Car Tech and Pharmacy (\$400) total \$1,900.00, with the exception that there will be NO Beer garden at the event at all.LA32NC logo will be on all advertisement and media. (Membership and Outreach Committee 7/20/15 2-0-1)
24. Discussion and Possible Action – Motion “That LA32NC Co-sponsors with Red67 on October 24, 2015 for the “Remembrance A Day of the Dead Celebration” event, and to fund up to \$1,900.00 for Sound (\$1,400), Back-line ((\$400), and (\$100) towards advertising. LA32NC will be one of the main sponsors and on all advertising and media. (Membership and Outreach Committee 7/20/15 3-0-0)
25. Discussion and Possible Action – Motion “That LA32NC Co-sponsors with El Sereno Stallions Football and Cheer for the 6th Annual “Trunk a Treat” on October 29, 2015, and to fund up to and not to exceed \$2,900.00 (line item will be provided for details) (Membership and Outreach Committee 7/20/15 2-0-0)
26. Discussion and Possible Action – Motion “That LA32NC purchases from Our Town El Sereno up to \$375.00 for 500 magazine/brochures, 8 pages both sided full color, size 11X17 fold to 8.5x11 stapled for advertising LA32 NC June 2015 and July 2015 events and board members and committees. (Membership and Outreach Committee 7/20/15 2-0-0)
27. Discussion and Possible Action – Motion “That LA32NC purchases from the Community Beacon the “one time full page color”, for the LA32 NC election time, issue/newspaper for February 2016 and March 2016 only 8,000 copies and pays from the election category for \$950.00 to be paid during election time.(Membership and Outreach Committee 7/20/15 2-0-0)
28. Discussion and Possible Action – Motion “That LA32NC Co-Sponsor with SEA, GRYD, CD14 and Victory Outreach of El Sereno to provide an Outdoor Movie Nights Series. The LA32NC will fund up to \$1700 total for the following dates / locations / movies:
  - August 15, 2015 – Rose Hill Recreation Center – Jurassic park (up to \$500 for snacks and beverages)
  - August 22, 2015 – Guardia Park – Big Hero 6 (up to \$500 for snacks and beverages)
  - August 29, 2015 El Sereno Park – The Book of Life (up to \$700 for snacks and beverages)”(Membership and Outreach Committee 7/28/15 3-0-0).

29. Discussion and Possible Action – Motion “That LA32NC adapt the strategic plan prepared by Membership and Outreach Committee for 2015/2016 year to increase membership and participation in the Community.” (Membership and Outreach Committee 7/30/15 3-0-0).
30. Discussion and Possible Action – Motion “That LA32NC contract a professional photographer to take photographs of General Board members of LA32NC for advertising and promotional purpose. Total amount not to exceed \$400” (Membership and Outreach Committee 7/30/15 3-0-0)
31. Discussion and Possible Action – Motion “That LA32NC purchase materials needed to assemble collages to display material during meeting and events. Total amount not to exceed \$150.00.” (Membership and Outreach Committee 7/30/15 3-0-0).
32. Discussion and Possible Action – Motion “That LA32NC reimburse Gamaliel Andrade in the amount of \$119.99 for the purchase of ink for LA32 printers (2 Epsons).” (Executive Committee 7/30/15 4-0-0).
33. Discussion and Possible Action – Motion “That LA32NC purchases up to \$60.00 of hospitality at every general Board meeting.” (10 meetings remain in FY). (Executive Committee 7/30/15 4-0-0).
34. Discussion and Possible Action – Motion “That LA32NC purchase a memory card and ink for the 3 printers. Total cost not to exceed \$500.00.” (Executive Committee 7/30/15 4-0-0).
35. Adjournment