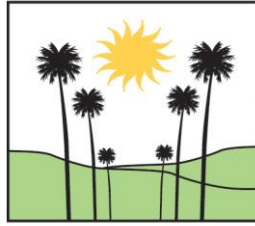


CITY OF LOS ANGELES  
CALIFORNIA



**LA-32**

Neighborhood Council

[www.la32nc.org](http://www.la32nc.org)

**LA-32 HISTORIC  
NEIGHBORHOODS**

EL SERENO

EMERY PARK

HILLSIDE VILLAGE

ROSE HILLS

SIERRA PARK

UNIVERSITY HILLS

**EXECUTIVE COMMITTEE**

MARLEEN FONSECA  
PRESIDENT

KAPRISHA VALLECILLO  
VICE PRESIDENT

MICHELLE CORZANTES  
TREASURER

LUISANA VALDEZ  
RECORDING SECRETARY

GAMALIEL ANDRADE  
CORRESPONDING SECRETARY

**LA-32 NEIGHBORHOOD COUNCIL  
GENERAL BOARD MEETING AGENDA**

Wednesday, June 3, 2015

6:00 p.m. – 9:00 p.m.

El Sereno Senior Citizen's Center

4818 Klamath Place, Los Angeles, CA 90032

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The agenda’s for the Board’ meetings are posted for public review at the following locations: El Sereno Library, 5226 Huntington Drive So., LA, CA 90032; El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032; El Sereno Recreation Center, 4721 Klamath St., LA, CA 90032; Rose Hills Recreation Center, 4530 Mercury Avenue, LA, CA 90032; and CSULA, 5151 State University Drive, LA, CA 90032.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empowerment, at (213) 978-1551 or toll-free at 311.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting [la32nc.org](http://la32nc.org)

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.*

**1. Welcome and President’s Message**

AN EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

2. Pledge Of Allegiance
3. General Public Comment
4. Call to Order, Roll Call and Board Member Announcement (no more than 1min/member)
  - a. Ruben George Chavez, At-Large / Community Interest Representative and Director
  - b. Angelica Duarte, At Large Representative and Director
  - c. Marleen Fonseca, At-Large Representative and President
  - d. Cynthia Sandoval, At-Large Representative and Director
  - e. Gamaliel Andrade, East Region Representative and Corresponding Secretary
  - f. Michelle Corzantes, East Region Representative and Treasurer
  - g. Yolie Garcia, East Region Representative and Director
  - h. Nicolas Abel Carillo, North Region Representative and Director
  - i. Augustine Rodriguez, North Region Representative and Director
  - j. Sasha Perez, South Region Representative and Director
  - k. Cecelia Villarel, South Region Representative and Director
  - l. Victor June Ayala, West Region Representative and Director
  - m. Luisana Valdez, West Region Representative and Recording Secretary
  - n. Kaprisha Vallecillo, West Region Representative and Vice President
5. Scheduled Announcements and Presentations *[No discussion or Public Comment]*
  - a. Speaker Series (public or private entity with project and/or services in Community) 5 min max – Representative from Farmdale Elementary School
  - b. Public Safety - LAPD Report *Includes a monthly crime report and updates on law enforcement issues*
  - c. Government Reports (Representatives have standing place on the agenda, but are not always available to attend)
    - i. U.S. Senators
    - ii. U.S. Congressional Representative for 34<sup>th</sup> District of California
    - iii. California Governor
    - iv. California State Senators for 22<sup>nd</sup> and 24<sup>th</sup> District
    - v. California State Assemblyperson for 51<sup>st</sup> District
    - vi. Los Angeles County Supervisor for 1<sup>st</sup> District
    - vii. Los Angeles City Mayor
    - viii. Los Angeles City Councilmember for 14<sup>th</sup> District
    - ix. Los Angeles City Attorney
  - d. LA-32 NC Committee Reports
    - i. Executive Committee, Marleen Fonseca Chair
    - ii. Sports and Recreation Committee, Yolie Garcia
    - iii. Land Use and Development Committee, Marleen Fonseca Chair
    - iv. Beautification Committee, Luisana Valdez Chair
    - v. Arts and Culture Committee, Nicolas Carillo Chair
    - vi. Membership and Outreach Committee, Gamaliel Andrade Chair
    - vii. Public Safety Committee, Victor Ayala Chair
    - viii. Business and Economics Committee, Kaprisha Vallecillo Chair
    - ix. Environmental Green Committee, Sasha Perez Chair
    - x. By-Laws Committee Meeting, Victor Ayala Chair
    - xi. Education Committee, No Chair
    - xii. Budget and Finance Committee, Michelle Corzantes Chair
    - xiii. Ad Hoc Standing Rules Committee, Kaprisha Vallecillo, Chair
    - xiv. Ad Hoc Inventory Committee, Michelle Corzantes Chair

6. Approval of Outstanding Board minutes, approval of minutes for Special Meeting held on April 22, 2015, and approval of minutes from General Board Meeting held on May 6, 2015.
7. Treasurer's Report regarding LA 32 finances. Discussion and possible action approval of the LA 32 NC Monthly Expenditure Report for May 2015.

## OLD BUSINESS

8. Discussion and Possible Action – Motion “That the LA32NC approve sending letters to thank all candidates who participated in the Forums for School Board District 5 and CD14 elections.” (Ad Hoc Elections and Voter Engagement Committee 3/12/15 4-0-0)
9. Discussion and Possible Action – Motion “That the LA32NC approve sending letters to Councilman Huizar and School Board Runoff Candidates Bennet Kayser and Ref Rodriguez with a list of the questions submitted by constituents at the Candidate Forums.” The purpose for this is so that they remain aware of the concerns our stakeholders have in regards to their Districts.
10. Findings – report of findings from Business and Economics Committee in regards to the proposed wage hikes in LA City and the effect on local businesses. (no longer relevant – to be removed from agenda).
11. Findings – report of findings from AdHoc Inventory Committee.  
Recommendations submitted:
  - **Motion** That all equipment must be checked out by using the LA32NC checkout form for accountability and must be signed by President, Director and Witness (Executive board member). The Laptops and printer (s) used by Executive board members shall be checked out once for the term of the director while he/she is an active LA32NC Director. (4-0-0) voted on March 10, 2015
  - **Motion** that an inventory checkout tally list is inside the storage unit at all times to keep record of checkout and return items by the signed key holder and President. In the case that the President is not available the 2nd key holder will assist in the checkout item and return item process. (See Attachment ) (4-0-0) voted on March 10, 2015
  - **Motion** that a copy of the inventory list be accessible at every General Board meeting to keep record of all items that have been checked out. (4-0-0) voted on March 10, 2015
  - **Motion** that all copies of completed the checkout forms be filled out correctly with the presidents signature and witness signature of an executive director, also that all these completed checkout forms be copied and placed be placed for accessible at the storage unit and copies at the monthly general board meetings. (4-0-0) voted on March 10, 2015
12. Creation of Ad Hoc Grievance Committee to address all outstanding grievances that have been placed on hold per Exhaustive Efforts. The Committee shall report back at the next regularly scheduled General Board Meeting with findings.
13. Review, Discussion and Possible Action regarding the below listed NPG Applications that were received by LA32NC and heard at the May 6, 2015 General Board Meeting:
  - a. Associated Students, Inc. (ASI) requesting \$3,000 to be used for LA Fire Uniformed Hires, Police Department and LA Fire Special Permit for a music festival at Cal State LA planned by Students of the ASI which develop their leadership and professional growth. In designing the festival, they will learn budget, contract negotiations and coordinating with city agencies / public safety. Event date 5/16/15.
  - b. Asian American Advancing Justice requesting \$5000 to fund a project called Urban Visionaries out of Wilson High School. The program promotes fair and equitable society for all by working for civil and human rights. Urban Visionaries includes TREE afterschool garden and ecology club, Hip Hop club afterschool for

music programs, MECHA and MCASA. The funding requested will provide personnel expenses for lead student leader, student stipends, incentives / food, supplies (art and ink) and a Community event.

- c. EL Sereno Recreation Center requested \$500 for funding assistance for youth karate classes held at the El Sereno Recreation Center.
  - d. LA Legacy requesting \$380. To fund a college trip to San Diego for students of El Sereno Middle School and Lincoln High School.
14. Discussion and Possible Action regarding approval of a letter of support for Soledad Enrichment Action, Inc.
  15. Discussion and Possible Action regarding reassignment of At-Large Director Cynthia Sandoval to Director, South Region. In order to transition to the Board of Neighborhood Commissioner-approved board structure, and fulfill one of the conditions of release from exhaustive efforts, the LA-32 Neighborhood Council shall transfer board member Cynthia Sandoval, now serving in the At-Large Director seat, to be the representative for the South Region.
  16. Discussion and Possible Action regarding completion of the Neighborhood Councils Administrative and 2016 Elections Procedures Stipulations Worksheet.
  17. Discussion and Possible Action regarding the replacement of Sasha Perez as Second Signatory.
  18. Discussion and Possible Action Motion "That the LA32NC approve the purchase of 2 crate boxes, address labels size 2160 and 1 laptop bag, up to and not to exceed \$250. (Motion submitted by Budget and Finance 4/29/15 2-0-0)
  19. Discussion and Possible Action to fill vacancies. The process and order of selection outlined in the LA32NC Bylaws Article V, Section 6 will be followed. Vacancies to be filled are (1) South Region Director and (2) North Region Directors.

## **NEW BUSINESS**

20. Committee removals / assignments / replacements:
  - a. Arts and Culture – Remove Nicolas Carillo from Chair, appoint new chair and members as needed.
  - b. Bylaws Committee - Replacement of Bylaws Chair (Victor Ayala) and members if needed.
  - c. Standing Rules Committee – Removal of Scott Johnson and Yolie Garcia
  - d. Education Committee – Appoint Chair and members as needed.
21. Discussion and Possible Action – Motion "That the LA32NC submit the strategic plan as completed by the Budget and Finance Committee for the 2015/16 Fiscal Year Budget packet including proposed budget for 15/16 (attached), along with the Self Assessment Form 14/15 and the outreach survey 14/15." (Budget and Finance Committee 5/18/15 2-0-0).
22. Discussion and Possible Action – Motion "That the LA32NC approve the NPG Process for the Fiscal Year 2015/16 as proposed by the Budget and Finance Committee." (Budget and Finance Committee 5/18/15 2-0-0)
23. Discussion and Possible Action – Motion "In regards to the development at 5226 Huntington Drive South, L.A., CA 90032, that the LA32NC supports timed parking on South Huntington Drive and supports the approval of a Conditional Use Permit (CUP) for a 24/7 operating facility **with the following conditions:**

- a. **NO** alcohol sales out of any of the businesses, including the 24/7 facility.
  - b. Adequate security and/or cameras be installed and maintained.
  - c. That the developer continue to work with the Community to secure tenants who provide the best interest and serve the identified needs of the Stakeholders.
  - d. That the landscape and maintenance of the facilities are maintained and kept by the owners.” (Land Use Committee 5/28/15 3-0-0)
24. Discussion and Possible Action – Motion “That the LA32NC sends a letter of support to Councilmember Huizar requesting to replace the El Sereno Skate Park with a Street Skate Park ( Sports and Rec Committee 5/14/15 2-0-0)
25. Discussion and Possible Action – Motion “That the LA32NC purchase the following items branded with LA32NC logo and info for outreach events: Small Magnet Calendar, power clip and sports bottles and that LA32NC approve the purchase of the following items/ equipment: Business cards for Board members, banners, Big Dry Erase Check, Canopies, Cover Bags with wheels. Total amount not to exceed \$5000.” (Membership and Outreach Committee 5/18/15 3-0-0) **NOTE:** These funds may be obtained from funds remaining from 2014/15 Budget and/or FY 2015/16 Budget.
26. Discussion and Possible Action – Motion “That the LA32NC participate at the Derby Dolls season bouts with a table for outreach at each event.” (Membership and Outreach Committee 5/18/15 2-0-1).
27. Discussion and Possible Action – Motion “That the LA32NC approve up to \$200. For cleaning supplies, snacks and beverages for a clean up at the El Sereno Senior Citizens Center on July 11, 2015.” (Beautification Committee 2-0-0) **NOTE:** These funds may be obtained from funds remaining from 2014/15 Budget and/or FY 2015/16 Budget.
28. Discussion and Possible Action – Motion “That the LA32NC approve funding up to \$600 for soil, water-wise plants, and lunch for volunteers to plant the terra cotta pots located along Huntington Drive on July 18, 2015 from 9-12 a.m.” (Beautification Committee 2-0-0) **NOTE:** These funds may be obtained from funds remaining from 2014/15 Budget and/or FY 2015/16 Budget.

29. Adjournment

\*Please note that in order to be able to vote on any of these items, Board members are required to have taken the Ethics and Funding Trainings.