

CITY OF LOS ANGELES
CALIFORNIA

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LA – 32 NEIGHBORHOOD COUNCIL
General Board Meeting
Wednesday, May 6, 2015 - 6PM – 9PM
El Sereno Senior Citizens Center
4818 Klamath Place, Los Angeles, CA 90032

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The agenda’s for the Board’ meetings are posted for public review at the following locations: El Sereno Library, 5226 Huntington Drive So., LA, CA 90032; El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032; El Sereno Recreation Center, 4721 Klamath St., LA, CA 90032; Rose Hills Recreation Center, 4530 Mercury Avenue, LA, CA 90032; and CSULA, 5151 State University Drive, LA, CA 90032.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting la32nc.org

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.

1. Welcome and President’s Message
2. Pledge Of Allegiance
3. General Public Comment
4. Call to Order, Roll Call and Board Member Announcement (no more than 1min/member)
 - a. Ruben George Chavez, At-Large / Community Interest Representative and Director
 - b. Angelica Duarte, At Large Representative and Director
 - c. Marleen Fonseca, At-Large Representative and President

AN EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

- d. Cynthia Sandoval, At-Large Representative and Director
 - e. Gamaliel Andrade, East Region Representative and Corresponding Secretary
 - f. Michelle Corzantes, East Region Representative and Treasurer
 - g. Yolie Garcia, East Region Representative and Director
 - h. Nicolas Abel Carillo, North Region Representative and Director
 - i. Augustine Rodriguez, North Region Representative and Director
 - j. Sasha Perez, South Region Representative and Director
 - k. Cecelia Villarel, South Region Representative and Director
 - l. Victor June Ayala, West Region Representative and Director
 - m. Luisana Valdez, West Region Representative and Recording Secretary
 - n. Kaprisha Vallecillo, West Region Representative and Vice President
5. Scheduled Announcements and Presentations *[No discussion or Public Comment]*
- a. Speaker Series (public or private entity with project and/or services in Community) 5 min max – Representative from Farmdale Elementary School
 - b. Public Safety - LAPD Report *Includes a monthly crime report and updates on law enforcement issues*
 - c. Government Reports (Representatives have standing place on the agenda, but are not always available to attend)
 - i. U.S. Senators
 - ii. U.S. Congressional Representative for 34th District of California
 - iii. California Governor
 - iv. California State Senators for 22nd and 24th District
 - v. California State Assemblyperson for 51st District
 - vi. Los Angeles County Supervisor for 1st District
 - vii. Los Angeles City Mayor
 - viii. Los Angeles City Councilmember for 14th District
 - ix. Los Angeles City Attorney
6. Approval of Outstanding Board minutes (December 3, 2014 and February 4, 2015, March 4, 2015) and minutes for General Board Meeting held on April 1, 2015.
7. Treasurer's Report regarding LA 32 finances. Discussion and possible action approval of the LA 32 NC Monthly Expenditure Report for April 2015.

OLD BUSINESS

- 8. Discussion and Possible Action – “That the LA32 NC approve the Executive Committee coordinating a series of ‘Coffee With Elected Officials’ (Huizar, Solis, Gomez and DeLeon) on various dates for Officials to be available to have coffee with Constituents and to have discussions with them on a personal and informal level.
- 9. Discussion and Possible Action – Motion “That the LA32NC approve sending letters to thank all candidates who participated in the Forums for School Board District 5 and CD14 elections.” (Ad Hoc Elections and Voter Engagement Committee 3/12/15 4-0-0)
- 10. Discussion and Possible Action – Motion “That the LA32NC approve sending letters to Councilman Huizar and School Board Runoff Candidates Bennet Kayser and Ref Rodriguez with a list of the questions submitted by constituents at the Candidate Forums.” The purpose for this is so that they remain aware of the concerns our stakeholders have in regards to their Districts.
- 11. Findings – report of findings from Business and Economics Committee in regards to the proposed wage hikes in LA City and the effect on local businesses.

12. Findings – report of findings from AdHoc Inventory Committee.
Recommendations submitted:
- **Motion** That all equipment must be checked out by using the LA32NC checkout form for accountability and must be signed by President, Director and Witness (Executive board member). The Laptops and printer (s) used by Executive board members shall be checked out once for the term of the director while he/she is an active LA32NC Director. (4-0-0) voted on March 10, 2015
 - **Motion** that an inventory checkout tally list is inside the storage unit at all times to keep record of checkout and return items by the signed key holder and President. In the case that the President is not available the 2nd key holder will assist in the checkout item and return item process. (See Attachment) (4-0-0) voted on March 10, 2015
 - **Motion** that a copy of the inventory list be accessible at every General Board meeting to keep record of all items that have been checked out. (4-0-0) voted on March 10, 2015
 - **Motion** that all copies of completed the checkout forms be filled out correctly with the presidents signature and witness signature of an executive director, also that all these completed checkout forms be copied and placed be placed for accessible at the storage unit and copies at the monthly general board meetings. (4-0-0) voted on March 10, 2015
13. Creation of Ad Hoc Grievance Committee to address all outstanding grievances that have been placed on hold per Exhaustive Efforts. The Committee shall report back at the next regularly scheduled General Board Meeting with findings.

PLEASE NOTE: FOR ANY OF THE FOLLOWING REVIEW / DISCUSSION AND POSSIBLE ACTION ON NPG APPLICATIONS, ANY BOARD MEMBER WHO MAY HAVE A POSSIBLE CONFLICT OF INTEREST IS REQUIRED TO CONTACT THE CITY ATTORNEY’S OFFICE FOR CLARIFICATION ON WHETHER A CONFLICT EXISTS. IF A CONFLICT DOES EXIST, THE BOARD MEMBER MUST RECUSE THEMSELVES FROM THE REVIEW, DISCUSSION AND POSSIBLE ACTION AND IF THE CITY ATTORNEY HAS NOT BEEN CONSULTED, THE BOARD MEMBER MUST STILL RECUSE THEMSELVES BASED ON THE POSSIBILITY THAT A CONFLICT MIGHT EXIST.

14. Discussion and Possible Action regarding reallocation of 2014/2015 Budget. Motion “That the LA32NC approve the reallocated budget for 2014 /2015.” (motion submitted by Budget and Finance 4/29/15 2-0-0.)
15. Review, Discussion and Possible Action regarding the below listed NPG Applications that were received by LA32NC
- a. Associated Students, Inc. (ASI) requesting \$3,000 to be used for LA Fire Uniformed Hires, Police Department and LA Fire Special Permit for a music festival at Cal State LA planned by Students of the ASI which develop their leadership and professional growth. In designing the festival, they will learn budget, contract negotiations and coordinating with city agencies / public safety. Event date 5/16/15.
 - b. Asian American Advancing Justice requesting \$5000 to fund a project called Urban Visionaries out of Wilson High School. The program promotes fair and equitable society for all by working for civil and human rights. Urban Visionaries includes TREE afterschool garden and ecology club, Hip Hop club afterschool for music programs, MECHA and MCASA. The funding requested will provide personnel expenses for lead student leader, student stipends, incentives / food, supplies (art and ink) and a Community event.

- c. El Sereno Elementary School requested \$1000 for railroad ties, planting mix, trees, plants and irrigation supplies to build a community garden on the school grounds.
 - d. EL Sereno Recreation Center requested \$500 for funding assistance for youth karate classes held at the El Sereno Recreation Center.
 - e. LA Legacy requesting \$380. To fund a college trip to San Diego for students of El Sereno Middle School and Lincoln High School.
 - f. Multnomah Street School requested \$1200. To improve the bike path and install a new sandbox for kindergarten students to provide exercise, coordination, language, social, math and science skills.
16. Discussion and Possible Action regarding approval of a letter of support for Soledad Enrichment Action, Inc.
 17. Discussion and Possible Action regarding reassignment of At-Large Director Cynthia Sandoval to Director, South Region. In order to transition to the Board of Neighborhood Commissioner-approved board structure, and fulfill one of the conditions of release from exhaustive efforts, the LA-32 Neighborhood Council shall transfer board member Cynthia Sandoval, now serving in the At-Large Director seat, to be the representative for the South Region.
 18. Discussion and Possible Action regarding completion of the Neighborhood Councils Administrative and 2016 Elections Procedures Stipulations Worksheet.
 19. Discussion and Possible Action regarding the replacement of Sasha Perez as Second Signatory.
 20. Discussion and Possible Action Motion “That the LA32NC Co-Sponsor with CD14 Councilmember Huizar, a Neighborhood Clean Up on Saturday May 9, 2015 at 10am (concentrating on Ithaca Avenue, between Lombardy and Warwick), staging area at Buena Vista Furniture – 5338 Alhambra Ave, Los Angeles, CA 90032.” (Motion submitted by Beautification Committee 4/25/15 3-0-0).
 21. Discussion and Possible Action Motion – “That the LA32NC buy the following items for the Neighborhood Clean Up on May 9, 2015: latex gloves, gardening gloves, sanitizer and sanitizer refill for volunteers. The cost of these items is not to exceed \$150.” (Motion submitted by Beautification Committee 4/25/15 3-0-0).
 22. Discussion and Possible Action Motion “That the LA32NC purchase the following food for the volunteers at the Neighborhood Cleanup on May 9, 2015: 2 large sub sandwiches, fruit and snacks. The cost of these items not to exceed \$200.” (Motion submitted by Beautification Committee 4/25/15 3-0-0).
 23. Discussion and Possible Action Motion “That the LA32NC approve Blitz Request form to be submitted to Bureau of Street Services to fix damaged potholes and sidewalks – maximum of 15 locations per NC.” (Motion submitted by Beautification Committee 4/25/15 3-0-0)
 24. Discussion and Possible Action Motion “That the LA32NC approve to spend \$400.00 in materials and labor for artist Kasey Mahoney, to paint a mural at the El Sereno Arroyo Playground Lowell avenue, Los Angeles, CA 90032 (mural will be painted on Concord wall.)” (Motion submitted by Beautification Committee 4/25/15 3-0-0)

25. Discussion and Possible Action Motion "That the LA32NC Board submit entry form to participate in the 56th Independence Day Parade scheduled for 6/27/15 at 10 a.m" (Motion submitted by Membership / Outreach 4/22/15 2-0-0)
26. Discussion and Possible Action Motion "That the LA32NC co-sponsors with CD14 Councilmember Jose Huizar and approves funds not to exceed \$3342. for carnival rides at the 100th year of El Sereno Celebration on June 27, 2015." (Motion submitted by Membership / Outreach 4/22/15 2-0-0)
27. Discussion and Possible Action Motion "That the LA32NC approves \$658.00 to purchase 100 T-Shirts (color Navy Blue with white letters) for the volunteers who will volunteer for the 100th Yr. Celebration of El Sereno event, and Firework Show event on June 27, 2015 put together by CD14 Councilmember Jose Huizar. The LA32NC logo, CD14 Logo and all other sponsors who will sponsor the event will be on T-Shirt." (Motion submitted by Membership / Outreach 4/22/15 2-0-0)
28. Discussion and Possible Action Motion "That the LA32NC approve the purchase of 2 crate boxes, address labels size 2160 and 1 laptop bag, up to and not to exceed \$250. (Motion submitted by Budget and Finance 4/29/15 2-0-0)
29. Discussion and Possible Action to fill vacancies. The process and order of selection outlined in the LA32NC Bylaws Article V, Section 6 will be followed. Vacancies to be filled are (1) South Region Director and (2) North Region Directors.
30. Adjournment

*Please note that in order to be able to vote on any of these items, Board members are required to have taken the Ethics and Funding Trainings.