

# CITY OF LOS ANGELES

CALIFORNIA

## BOARD OF NEIGHBORHOOD COMMISSIONERS

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## LA – 32 NEIGHBORHOOD COUNCIL Special Meeting of the Board Wednesday, February 26, 2014 6PM to 9PM El Sereno Senior Citizens Center 4818 Klamath Place, Los Angeles, CA 90032

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

The agenda’s for the Board’ meetings are posted for public review at the following locations: El Sereno Library, 5226 Huntington Drive So., LA, CA 90032; El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032; El Sereno Recreation Center, 4721 Klamath St., LA, CA 90032; Rose Hills Recreation Center, 4530 Mercury Avenue, LA, CA 90032; and CSULA, 5151 State University Drive, LA, CA 90032.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72-hours) prior to the meeting by contacting Department of Neighborhood Empower, at (213) 978-1551 or toll-free at 311.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting [la32nc.org](http://la32nc.org)

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 días de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 978-1551.*

AN EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

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1. Welcome and Introductions – DONE Staff
  2. General Public Comment- The public may provide comments to the board on non-agenda items within the Neighborhood Council's subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 2 minutes per speaker.)
  3. Discussion regarding Exhaustive Efforts, next steps and priorities. Discussion will be led by Department of Neighborhood Empowerment staff.
  4. Discussion and possible action to appoint / select a second signatory for the LA 32 Neighborhood Council. The second signatory is required to have taken the Treasurer's Funding Training.
  5. Discussion and possible action to increase the budget allocated amount for the LA 32 NC elections from \$5,000 to \$24,516. The allocation will cover all election related expenses. Budget re-allocations of the 2013-2014 Fiscal Year are as follows; Category 200 (Outreach) will be moved to Category 500 (Elections), Category 300 (community Improvements) will be moved to Category 500 (Elections), Category 400 (Neighborhood Purpose Grants) will be moved to Category 100 (Operations). These re-allocations provides for totals in Category 100 (Operations) to be increased to \$12,484. These re-allocations provides for the totals in Category 500 (Elections) to be increased to \$24,516.
  6. Discussion and possible action to approve the updated LA 32 NC Budget for the 2013-2014 Fiscal Year. The updated budget will reflect the changes made, to increase the allocation for upcoming elections. For details, please review the Budget as Attachment A to this agenda.
  7. Discussion and possible action to approve the election related expense of postage for postcard for candidates. The quantity is 13848 at \$0.18 for a total of \$2,423.40. Vendor is the US Post Office.
  8. Discussion and possible action to approve the election related expense of postage for postcard for elections. The quantity is 13848 at \$0.18 for a total of \$2,423.40. Vendor is the US Post Office.
  9. Discussion and possible action to approve the election related expense of postage for elections brochure. The quantity is 13848 at \$0.18 for a total of \$2,423.40. Vendor is the US Post Office.
  10. Discussion and possible action to approve the amount of \$3,035.00 paid out to In N Out. The food will be provided for voters on election day.
  11. Discussion and possible action to approve the Location Rental for Election Day. The amount is \$1,000.00 paid out to LAUSD
  12. Old Business: (Discussion and Possible Action)
    - a. **Standing Committee Roster Vacancies – Attachment C**
    - b. **Education Committee**
      - i. **Motion:** "That the LA-32 Neighborhood Council support the designation of Hazard Park as a National Historical Site in honor of the late Educator Sal Castro and thousands of students crusade for Educational Equality in 1968 and that the park be preserved in its current configuration with

investments in its historic and environmental amenities, that honor the parks role in the struggle for educational justice and preserve it as a living and breathing teachable classroom for future generations”.

- ii. **Motion:** “That the LA-32 Neighborhood Council draft a formal correspondence to CD 14 City Councilman Jose Huizar, the City of Los Angeles Department of Building and Safety, the Los Angeles Unified School District Board of Education and its Office of Inspector General, demanding an investigation of possible Zoning Violations at the Academia Semillas del Pueblo Charter School located at 4990 and 4970 Huntington Drive South”.

c. **Beautification Committee**

- i. **Motion:** “That the LA32 NC approve petitioning businesses along Huntington Drive to adopt neglected planters, and to arrange move of those planters where wanted.
- ii. **Motion:** “That the LA-32 NC approve of letter to send to BOE, Mr. Dung Tran, project manager Soto St. Bridge project.”

d. **Public Safety Committee**

- i. **Motion:** “That the LA-32 NC prepare a resolution in support of alcohol justice to oppose any advertisements in public areas” (Draft resolution pending)

e. **Sports and Recreation**

- i. “Motion that the LA-32 NC approve the Sports and Recreation Committee’s Mission Statement and Goals that were approved by the committee by a vote of 5-0-0 at the August 2013 Meeting”.

- f. **Executive Committee** – “Motion to recommend to GB that the LA-32 Neighborhood Council send letter to City Controller Mr. Ron Galperin, in support to conduct a comprehensive audit of Central Los Angeles Transfer Station amenities fund as underscored in December 2013 issue of Boulevard Sentinel”. (The article can be linked here: <http://www.iejprint.com/blvdsentinel/#/14/>)

- g. **Land Use Committee** – “Motion that the LA-32 NC create an Ad Hoc Committee composed of Landuse to work in conjunction with CD 14, LAPD, Vice, ABC in overseeing the liquor licenses within LA-32 and to report back to Land Use Committee monthly”.

13. Board Member Announcements

14. Adjournment

**LA-32 Neighborhood Council  
Budget for Fiscal Year 2013-2014**

**Funds**

<b>Total Annual Allocation</b>	\$	<b>37,000.00</b>
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**Budget**

Code	Category				Total
<b>100 Operations</b>		%			
AUD	Audio and Visual Services				0
EDU	Training and Board Retreat				0
FAC	Facilities Related and Space Rental				3,484
MIS	Miscellaneous Expense				5,300
OFF	Office Equipment and Supplies				1,000
POS	Postage				200
TAC	Temporary Staff				2,500
TRL	Translation and Transcription				0
	<b>Sub Total</b>	<b>33.74%</b>	<b>\$</b>		<b>12,484</b>
<b>200 Outreach</b>					
ADV	Advertising				0
EVE	Event Expense / Food & Refreshments				0
MEE	Meeting Expense				0
NEW	Newsletter Expense				0
WEB	Website Maintenance/Enhancement/Creation				0
	<b>Sub Total</b>	<b>0.00%</b>	<b>\$</b>		<b>-</b>
<b>300 Community Improvement</b>					
CIP	Community Improvement Project				0
	<b>Sub Total</b>	<b>0.00%</b>	<b>\$</b>		<b>-</b>
<b>400 Neighborhood Purpose Grants</b>					
GRT	Neighborhood Purpose Grant				0
	<b>Sub Total</b>	<b>0.00%</b>	<b>\$</b>		<b>-</b>
<b>500 Elections (or Selections)</b>					
ELE	Election Outreach Expense				24,516
	<b>Sub Total</b>	<b>66.26%</b>	<b>\$</b>		<b>24,516</b>
<b>Grand Total</b>			<b>\$</b>		<b>37,000</b>

**Budget Narrative:**

## LA-32 NC Election Ad Hoc Committee

Line Item Budget for Election Expenditures

Revised 2.24.2014

Item	Qty	Cost	Total	Vendor	Description
Postcard for candidates-Print	13848		\$0.00		Call for candidates-direct mail
Postcard for candidates-Postage	13848	\$0.18	\$2,423.40		
Postcard for elections-Print	13848		\$0.00		Notice of town halls and election date-DM
Postcard for elections-Postage	13848	\$0.18	\$2,423.40		
Brochure for elections-Print	13848		\$0.00		Candidate listing, about the NC etc...DM
Brochure for elections-Postage	13848	\$0.18	\$2,423.40		
Meet and Greet with Candidates		\$500.00	\$500.00		Refreshments
Election day food volunteers	1	\$250.00	\$250.00		
Election day food voters	1	\$3,035.00	\$3,035.00	In N Out	
Election Day Tent		\$150.00	\$0.00	Magic Jump Rentals	
Election Day Balloons	1	\$100.00	\$100.00	Magic Jump Rentals	
Newspaper -Community Beacon	1	\$1,000.00	\$1,000.00	Beacon	3 ads plus write ups
Newspaper Spanish	2		\$0.00		
Newspaper bangladesh	2		\$0.00		
Fliers for candidates	5000		\$0.00		color flyers call for candidates
Fliers for Elections	5000		\$0.00		color flyers election info
Graphic Artist for 2-4-6-8-13-14-16	1	\$1,600.00	\$1,600.00		
Banners	10	\$208.00	\$2,000.80		3 x 8 election banners for 30 day hanging
Popcorn Maker	1	\$115.00	\$115.00	Magic Jump Rentals	
Chairs	1	\$50.00	\$50.00	Magic Jump Rentals	
Chairs / Tables	10	\$7.00	\$70.00	Magic Jump Rentals	
Town Hall - CANDIDATE FORUM		\$1,000.00	\$1,000.00		food, supplies etc
Location Rental - Election Day	1	\$1,000.00	\$1,000.00	LAUSD	
Posters-print	29	\$225.00	\$6,525.00		
Total amount Requested			\$24,516.00		
Budgeted per 2013/2014			5000		
Total amount Increase			\$19,516.00		

**LA 32 Standing Committees**  
**Effective 2.26.2014**

LA 32 Committee	Chair Board Member	Board Member	Stakeholder
Arts and Culture	***	***	**
Beautification	<b>Michael McGuire</b>	<b>Anselmo Flores</b>	Frank Larez
Budget and Finance	<b>Anthony Manzano</b>	Angelica Duarte	Yolie Garcia
Business and Economics	<b>Connie Castro</b>	Roxana Melgar	Eduardo Valencia
Education	<b>Scott Johnson</b>	George Cabrera	Gabriela Gonzales
Environmental Green	<b>Ruben Chavez</b>	Scott Johnson	<b>Bill Watkins</b>
Land Use and Development	<b>Angelica Duarte</b>	Scott Johnson	Val Marquez
By-Laws	***	Hugo Pacheco	**
Membership and Outreach	<b>Eddie Santillan</b>	Cynthia Sandoval	Jorge Garcia
Public Safety	<b>Anthony Manzano</b>	Eddie Santillan	Xavier Estrada
Sports and Recreation	<b>George Pantages</b>	Roxana Melgar	Gabriela Gonzales
AD HOC Election	***	***	Yolie Garcia
AD HOC Standing Rules	<b>Hugo Pacheco</b>	***	Angelica Duarte
AD HOC Inventory	<b>Scott Johnson</b>	Cynthia Sandoval	Ruben Chavez

\*\*\*VACANT TO LA-32 BOARDMEMBERS

\*\* VACANT OPEN TO STAKEHOLDERS