

CITY OF LOS ANGELES
CALIFORNIA

EXECUTIVE COMMITTEE

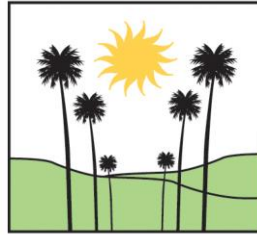
CONNIE CASTRO
PRESIDENT

TAMMY MEMBRENO
VICE-PRESIDENT

ANTHONY MANZANO
TREASURER

SCOTT JOHNSON
RECORDING SECRETARY

EDWARD R. SANTILLAN
CORRESPONDING SECRETARY



LA-32
Neighborhood Council

**LA-32 HISTORIC
NEIGHBORHOODS**

EL SERENO

EMERY PARK

HILLSIDE VILLAGE

ROSE HILLS

SIERRA PARK

UNIVERSITY HILLS

General Board Meeting Agenda

February 5, 2014

6:00PM-9:00PM

El Sereno Senior Citizen's Center
4818 Klamath Place, Los Angeles, CA 90032

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Review and approval of Dec. 18, 2013 Special Meeting and Jan. 8, 2014 Board Meeting Minutes
4. Welcome to Officials
 - a. Elected (Senator-State Assembly-Mayor-City Council-Neighborhood Council)
 - b. CD-14 (Updates)
 - c. LAPD
 - d. Jay Handel, Region 8 Independent Election Administrator
5. General Public Comment- The public may provide comments to the board on non-agenda items within the Neighborhood Councils subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting.
(Limited to 1 minute per speaker for up to 20 minutes)
6. President's Report - (For Discussion and Possible Action)
 - a. **Inventory DONE Form:** "Motion that all current and former LA-32 NC Board Members return all LA-32 NC Equipment to Storage facility for inventory and cataloging per City of Los Angeles Funding Program Requirements". (Ad Hoc Inventory Committee approved by the General Board on July 10, 2013 will take inventory of all equipment purchased with LA-32 funds, assure that it is in the LA-32 Storage & complete/submit report required by DONE to the Board for approval).
 - b. **4th Annual Earth Day El Sereno Kite Festival**
7. Election Committee – (For Discussion and Possible Action)
 - a. "Motion that the LA-32 Neighborhood Council increase the expenditure amount of \$5,000 to \$10,000 for LA-32 NC Elections taking place on Saturday April 26, 2014 from 10am to 4pm. The increase will be used for 2 Civic Engagement Events held at 2 locations in LA-32, Meet and Greet the Candidates Day, Election Day Announcement and Candidate Biographies in the local print media, Outreach Materials (Flyers, Posters, postcards, etc.), BBQ Event on day of Elections." The Goal of the Election Committee is to reach 100 percent of the stakeholders in the 90032 zip code and increase civic engagement".
 - b. "Motion that LA-32 Neighborhood Council approves the re-allocation of funds (\$5,000) from LA-32 NC 2013-2014 Budget Category 200 Outreach to Category 500 Election Outreach

Expense”.

8. Funding Training - (Department of Neighborhood Empowerment):

- a. Presentation and Discussion regarding Neighborhood Empowerment Funding Requirements and New Checking Account funding rules. This session will be facilitated by Betty Wong Oyama – Neighborhood Empowerment Analyst. Topics that will be discussed, include, but are not limited to: NC Monthly Expenditure Report, NC monthly cash request, NC Board Vote on Funding Request, P’Card Reconciliation Reports, Budget, Demand Warrants, NPGs, Board member reimbursements, Roles and Responsibilities of Treasurer.

9. Treasurers Report - (For Discussion and Possible Action)

“Motion to approve the January Expenditure Report. The monthly expenditure report should reflect all operational costs as required by DONE”. Attachment A

10. Old Business: (For Discussion and Possible Action)

- a. **Ad Hoc Website Committee Motion:** “That the LA-32 continue to hire Mr. Aaron De Vandry as fulltime website consultant, website designer and website administrator to maintain and update website daily and to provide continuous training for LA-32 NC Board members as needed for an amount not to exceed \$250 dollars monthly for the fiscal year 2013-2014 from LA-32 NC approved budget”. (postponed until further notice regarding funding from DONE)
(Category 200 Outreach – Website Maintenance/Enhancement/Creation)
- b. **Create LA-32 NC Official Letterhead/Outreach Ad Hoc Committee** – Recommend to create an Ad Hoc Committee to research official letterhead options. (Committee would be responsible for holding meetings and gathering input from all surrounding communities, organizations, homeowners associations and document findings so as to make a recommendation to the LA-32 NC General Board)
- c. **Beautification Committee** – (For Discussion and Possible Action)
 - i. **Motion:** “That the LA32 NC approve petitioning businesses along Huntington Drive to adopt neglected planters, and to arrange move of those planters where wanted.
 - ii. **Motion:** “That the LA-32 NC approves of the three Plant types, for planters on Huntington Drive, and approves funding from LA-32 NC approved budget not to exceed \$300.00 to purchase plants for six planters on Huntington drive. Spineless Agave, Geranium mix, Flax plant / Aeonium mix, Lemon Tee plant”.
(Category 300 Community Improvement Project)
(postponed until further notice regarding funding from DONE)
 - iii. **Motion:** “That the LA-32 NC approves funding from LA-32 NC approved budget not to exceed \$500.00 to purchase soil products for six planters on Huntington Drive”.
(Category 300 Community Improvement Project)
(postponed until further notice regarding funding from DONE)
 - iv. **Motion:** “That the LA32 NC approves funding from LA-32 NC approved budget not to exceed \$250.00 for purchase of gas weed abatement trimmer along with plaster trimmer line, and one pint container of two stroke motor oil”.
(Category 300 Community Improvement Project)
(postponed until further notice regarding funding from DONE)
 - v. **Motion:** “That the LA-32 NC approve of letter to send to BOE, Mr. Dung Tran, project manager Soto St. Bridge project.” Attachment B
- d. **Education Committee** – (For Discussion and Possible Action)
 - i. **Motion:** “That the LA-32 Neighborhood Council support the designation of Hazard Park as a National Historical Site in honor of the late Educator Sal Castro and thousands of students crusade for Educational Equality in 1968 and that the park be preserved in its current configuration with investments in its historic and environmental amenities, that honor the parks role in the struggle for educational justice and preserve it as a living and breathing teachable classroom for future generations”.
- e. **Public Safety Committee** – (For Discussion and Possible Action)
 - i. **Motion:** “That the LA-32 NC purchases a walk-in/storage container for the NC purposes and CERT supplies not to exceed \$1500 from LA-32 NC approved budget”.
(Category 100 Operations – Facilities related and Space Rental)
(postponed until further notice regarding funding from DONE)
 - ii. **Motion:** “That the LA-32 NC prepare a letter to CD14 regarding lights not visible at

- crosswalk (Eastern/Twining) due to tree overgrowth and of flashing light visibility”
- iii. **Motion:** “That the LA-32 NC prepare a resolution in support of alcohol justice to oppose any advertisements in public areas” (Draft resolution pending)
11. **New Business: (For Discussion and Possible Action)**
 - a. **Sports and Recreation** – “Motion that the LA-32 NC approve the Sports and Recreation Committee’s Mission Statement and Goals that were approved by the committee by a vote of 5-0-0 at the August 2013 Meeting”. Attachment C
 - b. **Land Use Committee**
 - i. Update on 7/11 Valley / 7/11 on Popular (5 min)
 - ii. First, Motion: "That the LA-32 Neighborhood Council recommends not supporting the USC Health Science Campus Student Housing/ Hotel Project until community outreach has been done".
 - iii. Second, Motion: "That the LA-32 Neighborhood Council request Councilman Jose Huizar and Councilman Gil Cedillo to coordinate a Community Town hall Meeting in collaboration with Lincoln Heights, Boyle Heights NC’s regarding the USC Health Sciences Campus Master Plan".
 - iv. Third Motion: “That the LA-32 NC support buyback recycling center “Saving Earth Recycling Center” located at 5540 E. Alhambra Ave. Los Angeles, CA 90032 Case Number CPC-2013-2547-CU”.
 - v. Fourth Motion: “That the LA-32 NC create an Ad Hoc Committee composed of Landuse to work in conjunction with CD 14, LAPD, Vice, ABC in overseeing the liquor licenses within LA-32 and to report back to Land Use Committee monthly”.
 - c. **Executive Committee** – “Motion to recommend to GB that the LA-32 Neighborhood Council send letter to City Controller Mr. Ron Galperin, in support to conduct a comprehensive audit of Central Los Angeles Transfer Station amenities fund as underscored in December 2013 issue of Boulevard Sentinel”. (The article can be linked here: <http://www.iejprint.com/blvdsentinel/#/14/>) Attachment D
 - d. **Education Committee** – “Motion that the LA-32 Neighborhood Council draft a formal correspondence to CD 14 City Councilman Jose Huizar, the City of Los Angeles Department of Building and Safety, the Los Angeles Unified School District Board of Education and its Office of Inspector General, demanding an investigation of possible Zoning Violations at the Academia Semillas del Pueblo Charter School located at 4990 and 4970 Huntington Drive South".
 12. **Board Member Announcements**
 13. **Adjournment**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take action. If the motion to reconsider and action is to be scheduled at the next regular meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) a Motion for Reconsideration on the described matter and (2) a Proposed Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker and for a maximum of 20 minutes, unless waived by the presiding officer of the board. In compliance with Government Code section 54957.5., non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032 during the monthly General Board Meeting held the First Wednesday of each month. In addition, if you would like a copy of any record related to an item on the agenda, please contact Recording Secretary, Scott Johnson, in writing. All Records can be viewed at the LA-32 NC office located at 4927 Huntington Drive. Suite 111 Los Angeles CA 90032. Agenda is posted for public review at the Barrio Action Youth & Family Center, 4927 Huntington Dr. LA CA 90032, and El Sereno Library 5226 Huntington Drive So., LA, CA 90032, El Sereno Recreation Center, 4721 Klamath St, LA, CA 90032, Rose Hill Recreation Center, 4530 Mercury Avenue, LA, CA 90032, El Sereno Senior Citizens Center, 4818 Klamath St. LA CA 90032. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 485-1360 or NCSupport@lacity.org

Department of Neighborhood Empowerment

Monthly Expenditure Report for: _____

NC Name: _____

Budget Fiscal Year: _____

(Must be submitted to the Department within 10 days of Board Approval)



							Total
A	EXPENDITURES BY LINE ITEM (Item/Service Description)	BUDGET	VENDOR	OUT OF STATE	INVOICE NUMBER	*1099	
	A. 1. Monthly Expenditures	CATEGORY		VENDOR		reportable	
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
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				<input type="checkbox"/>		<input type="checkbox"/>	
	A. 2. Outstanding Checks						
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				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>	
	SUBTOTAL: Expenditures by Line Item						
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						
	Cumulative Expenditures from prior months						
	SUBTOTAL: Cumulative Expenditures from prior months						
C	OUTSTANDING COMMITMENTS						
	C. 1. Rent/Lease						
	C. 2. Contractual Services						
	C. 3. Large Purchases						
	C. 4. Neighborhood Purpose Grants in process						
	C. 5. Temporary Staffing Services						
	C. 6. Storage						
	C.7. Other						
	SUBTOTAL: Outstanding Commitments						
D	Total Expenditures & Commitments						
E	Total Adjustments by Department						
F	Approved Budget 2013-2014						
G	Balance of Budget						



CASH STATUS ANALYSIS

Number	Budget Category	Budget (A)	Cash Received For This Month (B)	Cash Spent for the Month (C)	Budget Balance Available (D) (A - B - C)
100	Operations				
200	Outreach				
300	Community Improvement				
400	NPG				
500	Elections				
	TOTAL	0	0	0	0
			Less Cash Balance From Prior Month		
			Approved Cash Release by Empowerment		

NEIGHBORHOOD COUNCIL CERTIFICATION

We, _____ (Treasurer Name) and _____ (Signer Name), declare that we are the Treasurer and Signer, respectively of the _____ Neighborhood Council (NC) and that on _____ (date adopted), a Brown Act noticed public meeting was held by the _____ NC with a quorum of _____ (number) board members present and that by a vote of _____ (number) yes, _____ (number) no, and _____ (number) abstentions the _____ NC adopted the Monthly Expenditure Report for the month of _____ (month), _____ (year).

Treasurer Signature		Signer's Signature	
Print Name		Print Name	
Date		Date	
NC Additional Comments			

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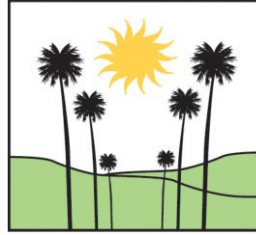
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LA-32
Neighborhood Council

LA-32 COMMUNITIES

EL SERENO

HILLSIDE VILLAGE

ROSE HILL

UNIVERSITY HILLS

September 4, 2013

Dung D. Tran, Project Manager
Department of Public Works, Bureau of Engineering
1149 South Broadway, Suite 700
Los Angeles, CA 90015-2213

RE: Soto Street Bridge project

Dear Mr. Tran:

On behalf of the LA-32 Neighborhood Council, we would like to thank you for your efforts to inform our El Sereno communities with the on going Soto Street Bridge project. We all understand the difficult task of addressing residents concerns.

At an appropriate time in the future Mr. Tran, we would like to invite you back to our community, and work with our council stakeholders by considering suggestions on the surrounding landscaping. We understand that there will be various open spaces in vicinity of the reconstruction project. What we would like to propose for those areas, in the macro sense, is a welcoming Gateway into our community, more than just a planted green space.

Please work with your landscaping team, as well as our Neighborhood council by scheduling a community briefing on this subject matter at a timely date. We would very much appreciate it.

Respectfully,

Connie Castro
President, LA-32 Neighborhood Council

LA 32 Neighborhood Council Sports and Recreation Committee

Mission Statement

“Our mission is to enrich the quality of life for the LA32 NC stakeholders by supporting programs in sports and recreational activities”

"Supporting the growth and continuing success of recreational and sports programs through quality mentoring and facilitating in the LA 32 Community".

Goals

Define the duties of the Sports and Recreation Committee and represent the LA32NC in all sports and recreational concerns within the LA32 NC Boundary.

Compile a list of all sports and recreational organizations within the LA32 NC Boundary.

Perform outreach to the stakeholder Sports and Recreational groups or individuals within the LA32 NC Boundary.

Generate guidelines, policies and procedures for stakeholders or stakeholder organizations to apply for Neighborhood Purpose grants and funding requests.

Serve the stakeholders of the LA32NC in all Sports and Recreational activities within the LA32 NC Boundary.

Mr. Ron Galperin
Los Angeles City Controller
200 N. Main Street, Suite 300
Los Angeles, CA 90012

Dear Mr. Galperin,

In an article, written to your attention recently in the 2013 December Issue of the Boulevard Sentinel, a free print news outlet, highlighted a request for a comprehensive audit by your office, of the Central Los Angeles Refuge Transfer Station amenities fund.

The LA-32 Neighborhood of Council District 14 voted on February 5, 2014 in the affirmative, to support what was written in the above mentioned article. This issue has been on and off the radar in our community for several years now, and we want to go on the record in support of a complete, open and comprehensive audit of this special fund.

Respectfully,

< signature >

LA 32 Standing Committees
Effective 1.8.2014

LA 32 Committee	Chair Board Member	Board Member	Stakeholder
Arts and Culture	Roxana Melgar	***	**
Beautification	Michael McGuire	Anselmo Flores	Frank Larez
Budget and Finance	Anthony Manzano	Angelica Duarte	**
Business and Economics	Connie Castro	Tammy Membreno	Eduardo Valencia
Education	Scott Johnson	George Cabrera	Gabriela Gonzales
Environmental Green	Ruben Chavez	Scott Johnson	Bill Watkins
Land Use and Development	Angelica Duarte	Scott Johnson	Val Marquez
By-Laws	Tammy Membreno	Hugo Pacheco	**
Membership and Outreach	Eddie Santillan	Cynthia Sandoval	Jorge Garcia
Public Safety	Anthony Manzano	Eddie Santillan	Xavier Estrada
Sports and Recreation	George Pantages	Roxana Melgar	Gabriela Gonzales
AD HOC Election	Tammy Membreno	Connie Castro	Yolie Garcia
AD HOC Standing Rules	Hugo Pacheco	Tammy Membreno	Angelica Duarte
AD HOC Inventory	Scott Johnson	Cynthia Sandoval	Ruben Chavez

***VACANT TO LA-32 BOARDMEMBERS

** VACANT OPEN TO STAKEHOLDERS