

CITY OF LOS ANGELES
CALIFORNIA

EXECUTIVE COMMITTEE

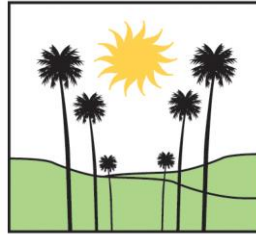
CONNIE CASTRO
PRESIDENT

TAMMY MEMBRENO
VICE-PRESIDENT

ANTHONY MANZANO
TREASURER

SCOTT JOHNSON
RECORDING SECRETARY

EDWARD R. SANTILLAN
CORRESPONDING SECRETARY



LA-32
Neighborhood Council

LA-32 COMMUNITIES

EL SERENO

HILLSIDE VILLAGE

ROSE HILLS

UNIVERSITY HILLS

General Board Meeting Agenda

November 6, 2013

6:00PM-9:00PM

El Sereno Senior Citizen's Center
4818 Klamath Place, Los Angeles, CA 90032

1. Call to Order – Roll Call
2. Pledge of Allegiance
3. Review and approval of October 2, 2013 and October 13, 2013 LA 32 General Board Meeting Minutes
4. Welcome to Officials
 - a. Elected (Senator-State Assembly-Mayor-City Council-Neighborhood Council)
 - b. CD-14 (Updates)
 - c. LAPD
 - d. SEA-Aztec Rising
5. General Public Comment- The public may provide comments to the board on non-agenda items within the Neighborhood Councils subject matter jurisdiction. However, please note that under the Brown Act, the board is prevented from acting on the issue you bring to its attention until the matter is agendaized for discussion at a future public meeting. (Limited to 1 minute per speaker for up to 20 minutes)
6. President's Report: (For Discussion and Possible Action)
 - a. **Fill in Vacancies:** Recommend to fill vacancies based on Bylaws Process. The order of selection is as follows: (Same Region, Top Runners-up of any other Region, Nominate from Stakeholders, Board Approval). Pending DONE application verification and approval.
 - b. **Recommend to Board:** "Motion to officially appoint Treasurer Anthony Manzano as LA-32 Budget Representative as one of 2 representatives for Budget Advocates, along with a board member/stakeholder to be appointed at General board Meeting".
 - c. **Recommend to Board:** "Motion to officially appoint President Connie Castro and Corresponding Secretary Edward R. Santillan as LA-32 NC CIS (Community Impact Statement) Representatives".
 - d. **Master Calendar:** Standing Committee Chairs please review Calendar so meetings do not overlap.
7. Treasurers Report: (For Discussion and Possible Action)
 - a. **P'Card Authorization:** "Motion to appoint the P'Card responsibilities (Purchases Only) to 2nd signatory Tammy Membreno. Treasurer will continue to be responsible for completing and submitting documentation as required by the new Checking Funding Empower LA requirements".
 - b. **Misplaced Receipts:** - "Motion that the LA-32 NC support the resolutions of the following

misplaced receipts despite best efforts to locate them:

- i. Kite Festival Event: Subway receipt in the amount of \$216.00 to provide lunch for volunteers
- ii. Kite Festival Event: 99 Cents Store receipt in the amount of \$6.54
- iii. Beautification Clean-Up Event: Johnnies Market in the amount of \$73.35 to provide lunch for volunteers
- iv. General Board Meeting: Food 4 Less receipt in the amount of \$39.64 to provide refreshments for the community

c. **Quarterly Reconciliations for Fiscal Year 2012/2013** - "Motion that the LA-32 NC approves the following reconciliations:

- i. 1st Quarter July thru September 2012
- ii. 2nd Quarter October thru December 2012
- iii. 3rd Quarter January thru March 2013
- iv. 4th Quarter April thru June 2013

d. **Budget Package:** "Motion to approve the LA-32 NC Budget Package including the Strategic Outreach Plan and Election Outreach Survey as required by Empower LA to unfreeze funds". (Attachment A)

8. Old Business: (For Discussion and Possible Action)

a. **Ad Hoc Website Committee Motion:** "That the LA-32 continue to hire Mr. Aaron De Vandry as fulltime website consultant, website designer and website administrator to maintain and update website daily and to provide continuous training for LA-32 NC Board members as needed for an amount not to exceed \$250 dollars monthly for the fiscal year 2013-2014 from LA-32 NC approved budget".

(Category 200 Outreach – Website Maintenance/Enhancement/Creation)

b. **Create LA-32 NC Official Letterhead/Outreach Ad Hoc Committee** – Recommend to create an Ad Hoc Committee to research official letterhead options. (Committee would be responsible for holding meetings and gathering input from all surrounding communities, organizations, homeowners associations and document findings so as to make a recommendation to the LA-32 NC General Board)

c. **Initiative Motion brought forth by LA-32 Stakeholders:** "That the LA-32 Neighborhood Council Official Letterhead on all outgoing correspondence, social media, outreach materials, etc. reference the six historic neighborhoods of El Sereno, Emery Park, Hillside Village, Rose Hills, Sierra Park and University Hills, in the spirit of community unity and historical preservation". (Attachment B)

d. **Inventory DONE Form Motion:** "That all current and former LA-32 NC Board Members return all LA-32 NC Equipment to Storage facility for inventory and cataloging per City of Los Angeles Funding Program Requirements". (Ad Hoc Inventory Committee approved by the General Board on July 10, 2013 will take inventory of all equipment purchased with LA-32 funds, assure that it is in the LA-32 Storage & complete/submit report required by DONE to the Board for approval).

9. Standing Committee Reports and Actions:

a. **Arts and Culture** – (For Discussion and Possible Action)

- i. **Motion:** "That the LA-32 NC provides funds not to exceed \$500 from LA-32 NC approved budget for supplies and promotional materials for the 1st El Sereno Tunnel Art walk held in conjunction with the El Sereno Dia de Los Muertos Art walk".

(Category 200 Outreach – Event Expense)

b. **Beautification** – (For Discussion and Possible Action)

- i. **Motion:** "That the LA32 NC approve petitioning businesses along Huntington Drive to adopt neglected planters, and to arrange move of those planters where wanted.
- ii. **Motion:** "That the LA-32 NC approves of the three Plant types, for planters on Huntington Drive, and approves funding from LA-32 NC approved budget not to exceed \$300.00 to purchase plants for six planters on Huntington drive. Spineless Agave, Geranium mix, Flax plant / Aeonium mix, Lemon Tee plant".

(Category 300 Community Improvement Project)

- iii. **Motion:** "That the LA-32 NC approves funding from LA-32 NC approved budget not to

exceed \$500.00 to purchase soil products for six planters on Huntington Drive”.

(Category 300 Community Improvement Project)

- iv. **Motion:** “That the LA32 NC approves funding from LA-32 NC approved budget not to exceed \$250.00 for purchase of gas weed abatement trimmer along with plaster trimmer line, and one pint container of two stroke motor oil”.

(Category 300 Community Improvement Project)

- v. **Motion:** “That the LA-32 NC approve of letter to send to BOE, Mr. Dung Tran, project manager Soto St. Bridge project.” **(Attachment C)**

c. Public Safety Committee – (For Discussion and Possible Action)

- i. **Motion:** “That the LA-32 NC purchases a walk-in/storage container for the NC purposes and CERT supplies not to exceed \$1500 from LA-32 NC approved budget”.

(Category 100 Operations – Facilities related and Space Rental)

- ii. **Motion:** “That the LA-32 NC prepare a letter to CD14 regarding lights not visible at crosswalk (Eastern/Twining) due to tree overgrowth and of flashing light visibility”
- iii. **Motion:** “That the LA-32 NC prepare a resolution in support of alcohol justice to oppose any advertisements in public areas” (Draft resolution pending)

d. Education Committee – (For Discussion and Possible Action)

- i. **Motion:** “That the LA-32 Neighborhood Council support the designation of Hazard Park as a National Historical Site in honor of the late Educator Sal Castro and thousands of students crusade for Educational Equality in 1968 and that the park be preserved in its current configuration with investments in its historic and environmental amenities, that honor the parks role in the struggle for educational justice and preserve it as a living and breathing teachable classroom for future generations”.

10. New Business: (For Discussion and Possible Action)

a. Bi-Centennial Committee – Presentation 10 Minutes

b. Standing Committees – “Motion to revert back to 3 Committee Members for each committee to be ratified by the board per LA-32 NC Bylaws Section 3. A. **(Attachment D)”**

c. Christmas Outreach Event: “Motion that the LA-32 NC support a holiday outreach event/mixer for the community. Funding not to exceed \$200 for refreshments”.

(Category 200 Outreach – Event Expense)

11. Board Member Announcements

12. Adjournment

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take action. If the motion to reconsider and action is to be scheduled at the next regular meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) a Motion for Reconsideration on the described matter and (2) a Proposed Action should the motion to reconsider be approved. A motion for reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the committee’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker and for a maximum of 20 minutes, unless waived by the presiding officer of the board. In compliance with Government Code section 54957.5., non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed at El Sereno Senior Citizens Center, 4818 Klamath Place, LA, CA 90032 during the monthly General Board Meeting held the First Wednesday of each month. In addition, if you would like a copy of any record related to an item on the agenda, please contact Recording Secretary, Scott Johnson, in writing. All Records can be viewed at the LA-32 NC office located at 4927 Huntington Drive, Suite 111 Los Angeles CA 90032. Agenda is posted for public review at the Barrio Action Youth & Family Center, 4927 Huntington Dr. LA CA 90032, and El Sereno Library 5226 Huntington Drive So. , LA, CA 90032, El Sereno Recreation Center, 4721 Klamath St, LA, CA 90032, Rose Hill Recreation Center, 4530 Mercury Avenue, LA, CA 90032, El Sereno Senior Citizens Center, 4818 Klamath St. LA CA 90032. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 485-1360 or NCsupport@lacity.org